How to Login Powerloop Online Software

How to Import Items from SCV file to Powerloop Online Software

How to Change Info

How to Crete Vendors (Supplier)

How to Create Retail Sales Invoice

How to Create Whole Sale Invoice

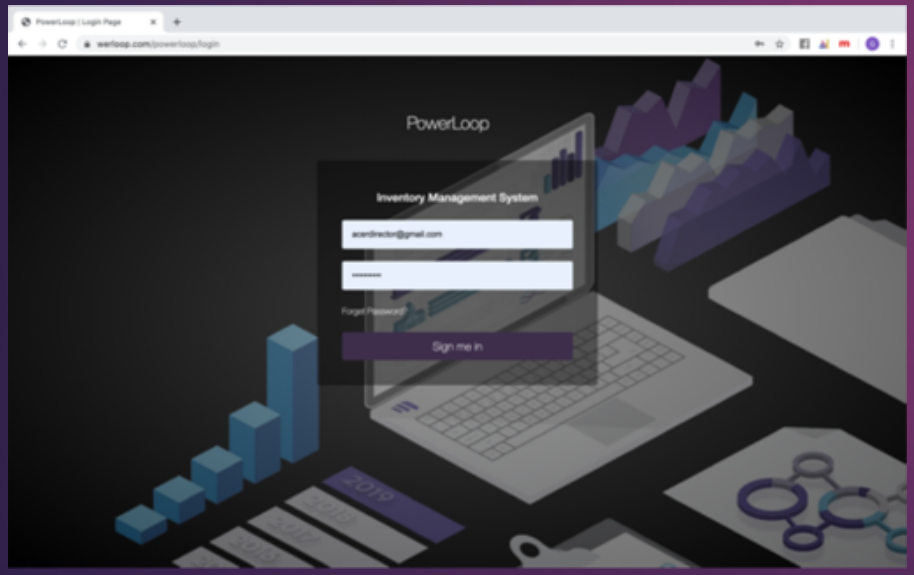
How to Create Quotation

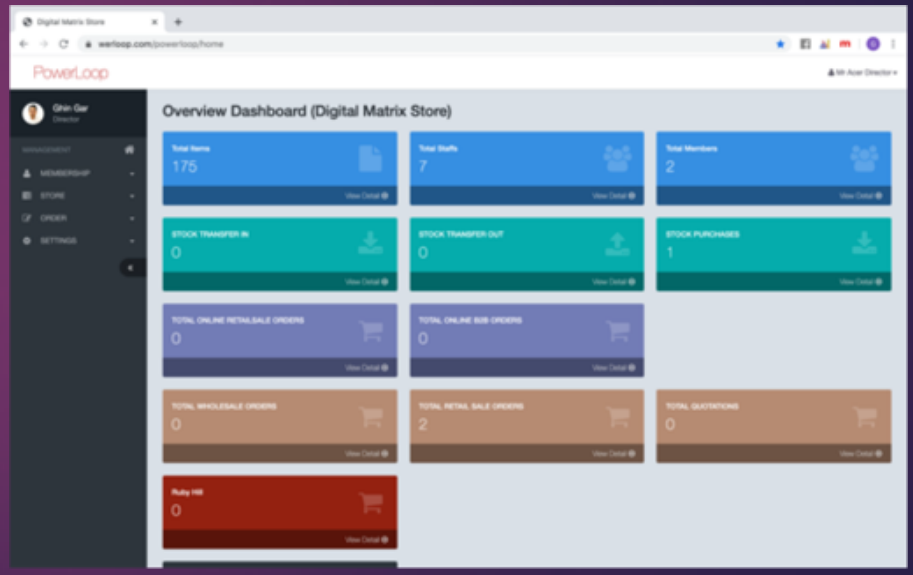
How to Create Purchase Invoice

How to Make Transfer in & Out

How to Login Powerloop Online Software

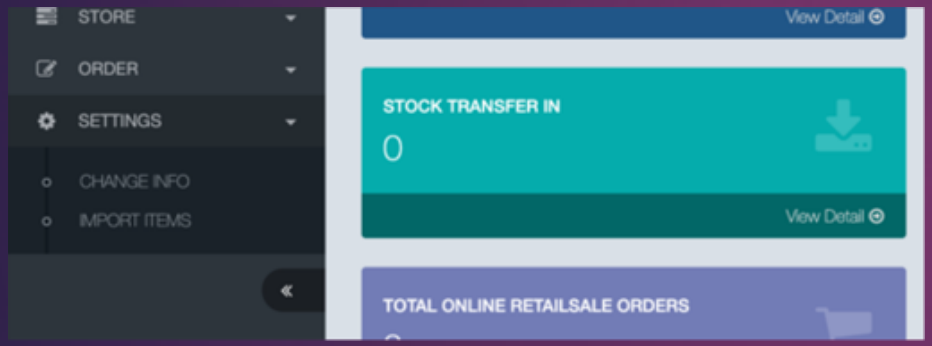
1. Go to www.werloop.com/powerloop/login
2. Username =Your email
3. Password = your password

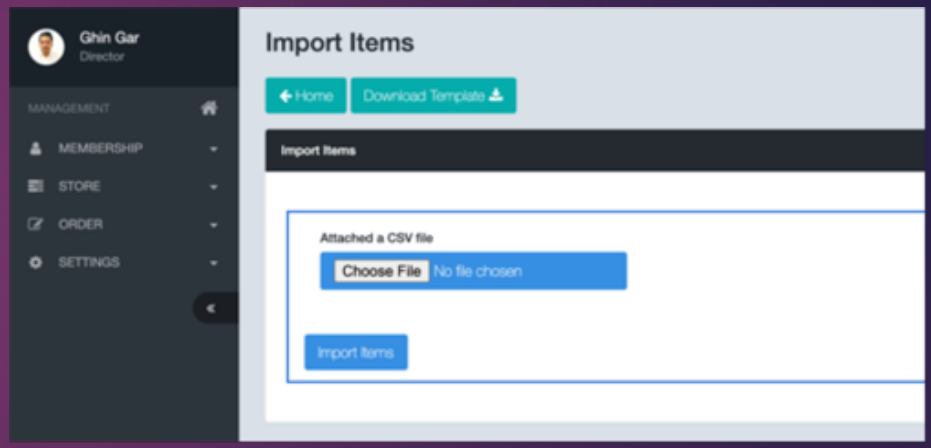




How to Import Items from SCV file to Powerloop Online Software

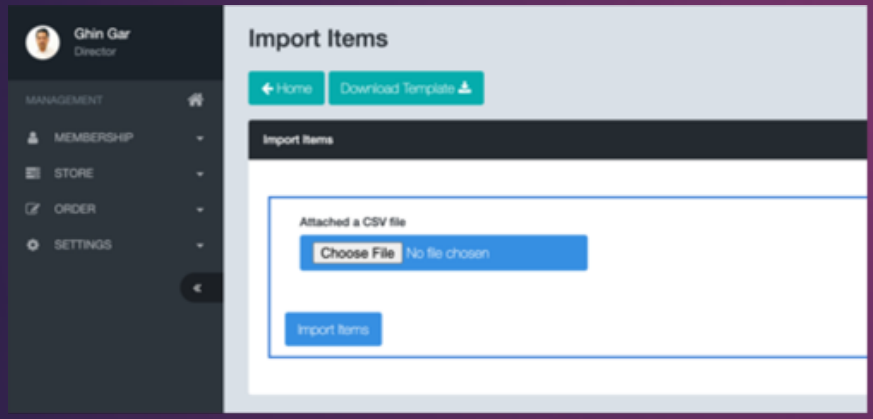
1. Go to Setting
2. Click the SETTINGS
3. Click the IMPORT ITEMS



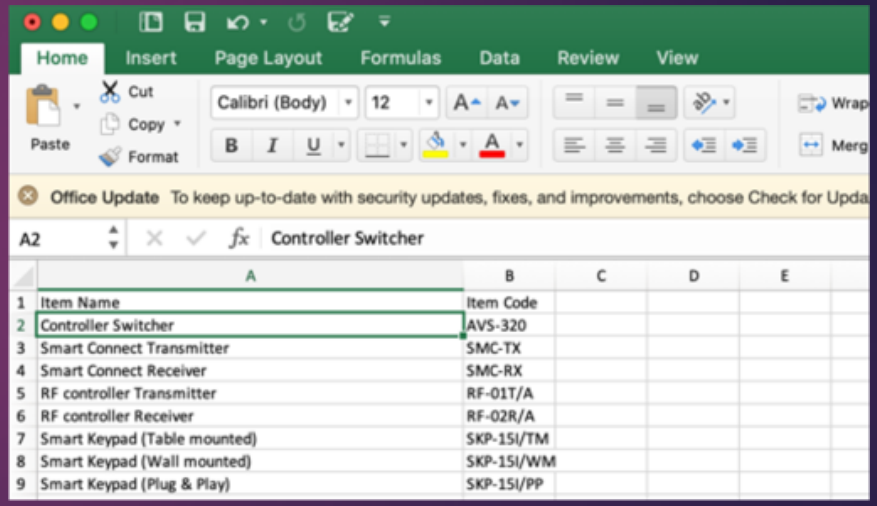


How to Import Items from SCV file to Powerloop Online Software

1. Down load Template
2. Open the download file with Excel



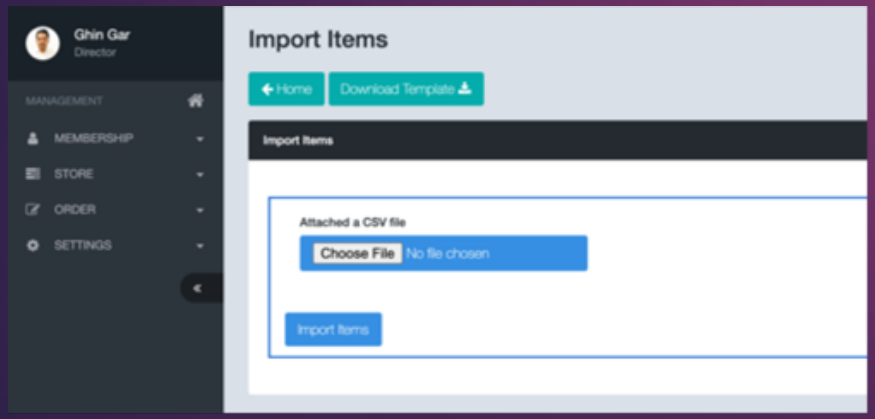
1. Type the Item name under Item Name Colum
2. Type the Item Code under Item Code Colum
3. Save the File



	A	B	C	D	E
1	Item Name	Item Code			
2	Controller Switcher	AVS-320			
3	Smart Connect Transmitter	SMC-TX			
4	Smart Connect Receiver	SMC-RX			
5	RF controller Transmitter	RF-01T/A			
6	RF controller Receiver	RF-02R/A			
7	Smart Keypad (Table mounted)	SKP-15I/TM			
8	Smart Keypad (Wall mounted)	SKP-15I/WM			
9	Smart Keypad (Plug & Play)	SKP-15I/PP			

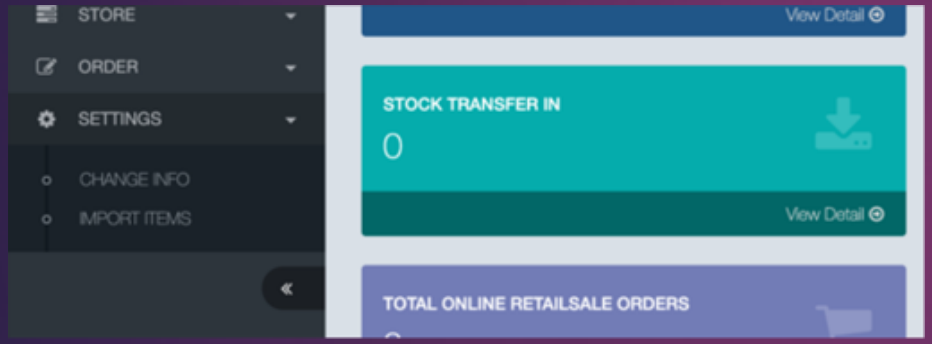
How to Import Items from SCV file to Powerloop Online Software

1. Click Choose File
2. Choose file from save location
3. Click Import Items Button
4. Note : Successful Import item names show with Green Color High Light .Not successful import items names show with red color High Light
5. You can double check your import items at item detail page

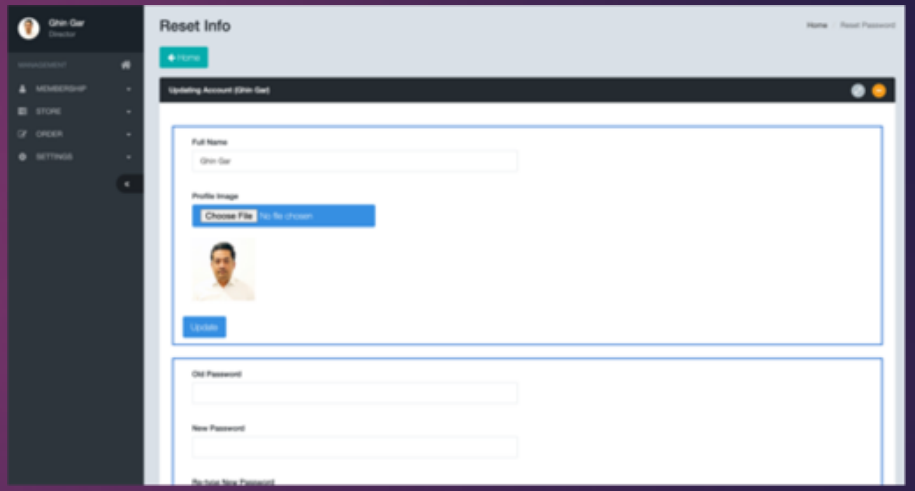


How to Change Info

1. Click the SETTINGS
2. Click the CHANGE INFO

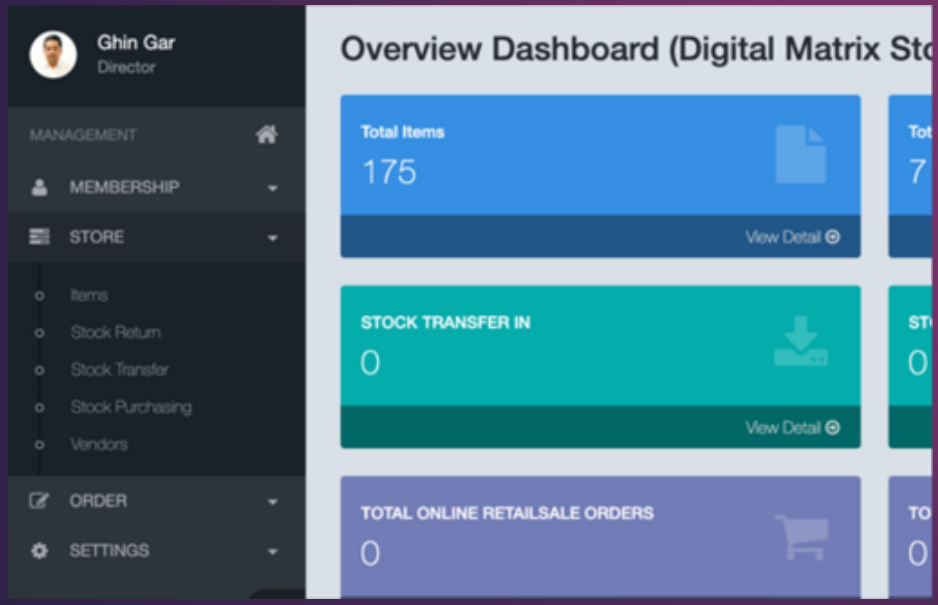


1. You can change your personal info
2. You can upload your photo
3. You can change the password

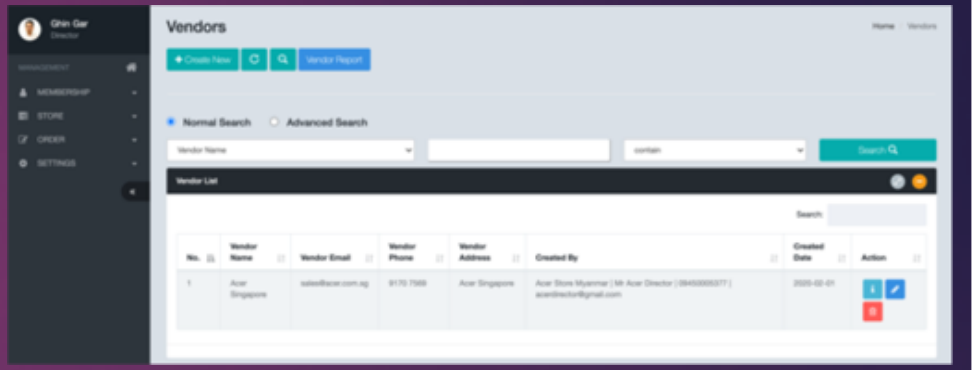


How to Crete Vendors

1. Click the STORE
2. Click the Vendors

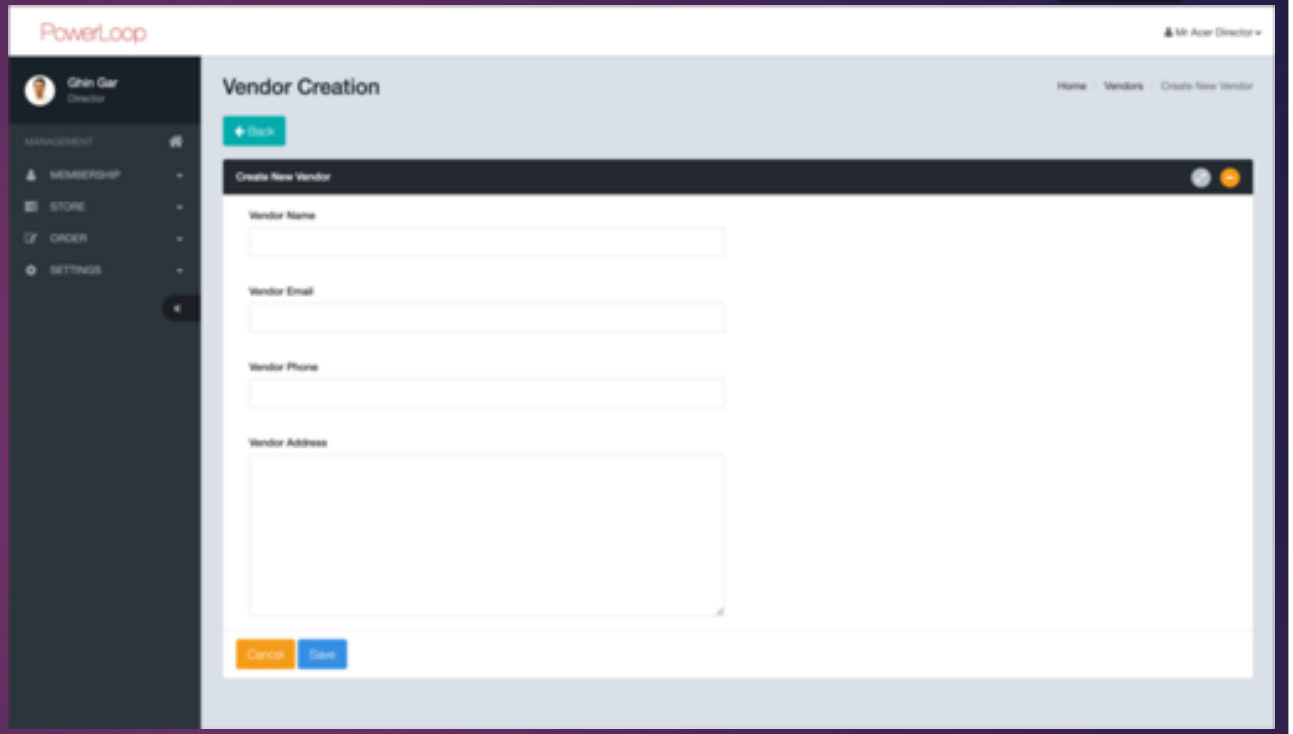


1. Click the Create New Button



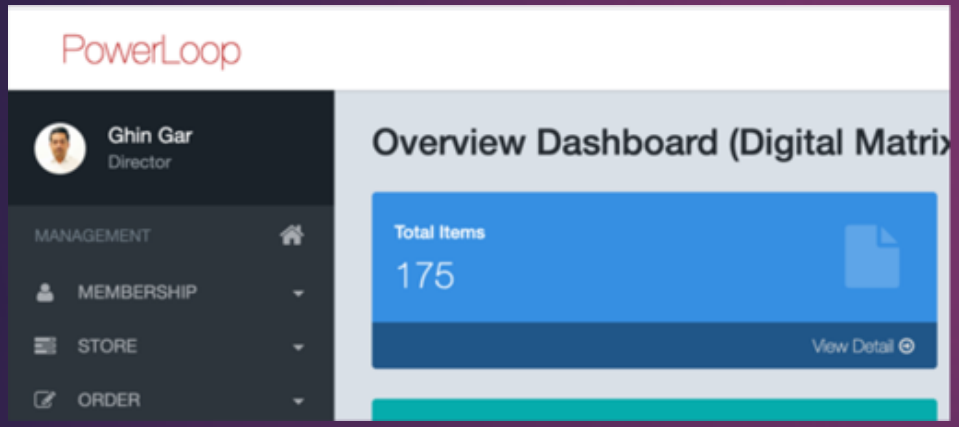
How to Crete Vendors (Supplier)

1. Fill Vendor Name
2. Fill Vendor email
3. Fill Vendor Phone
4. Fill Vendor Address
5. Click Save Button
6. Note you can edit at Vendor Page if you like to change vendor information

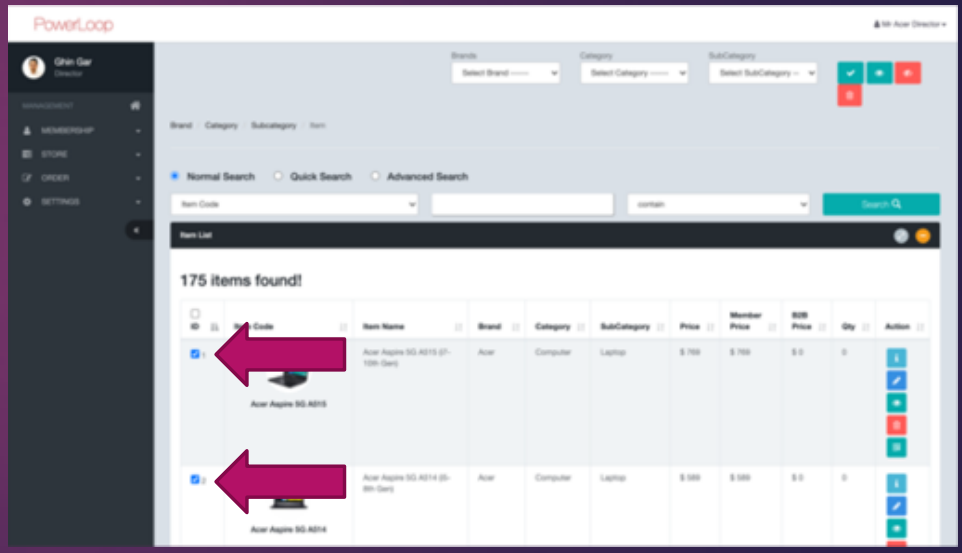


How to Create Retail Sales Invoice

1. Click the View Detail at Items Block

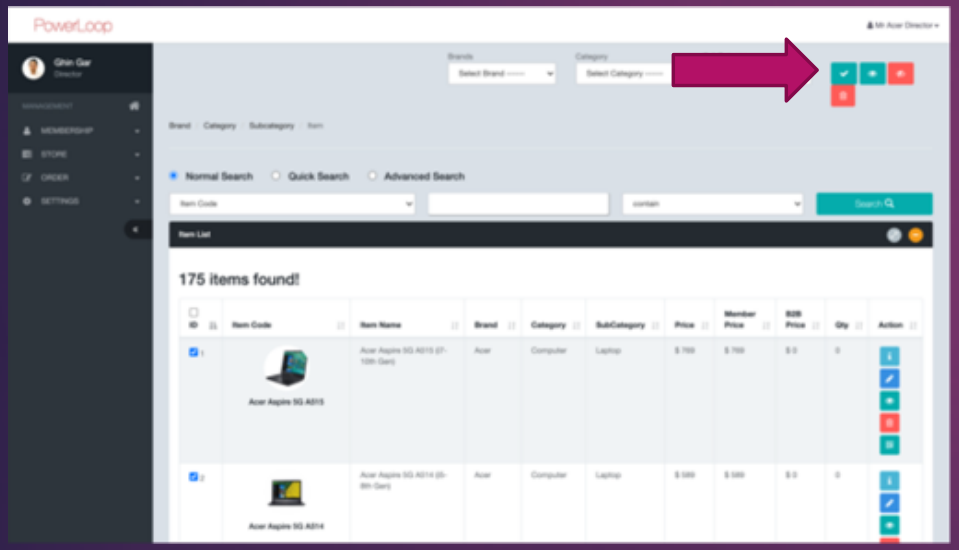


1. Click the Items which you like to make retail sales

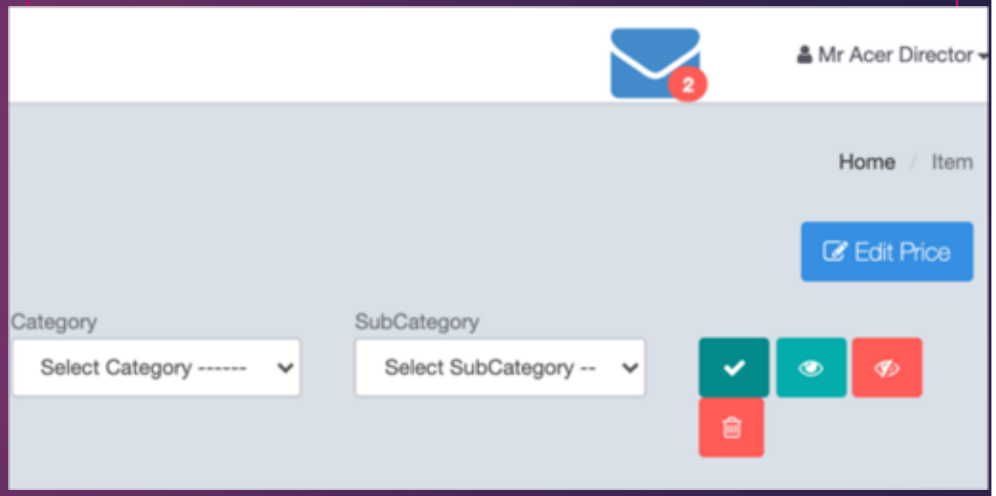


How to Create Retail Sales Invoice

1. After click the items Click the Green Color Right Sambal Button

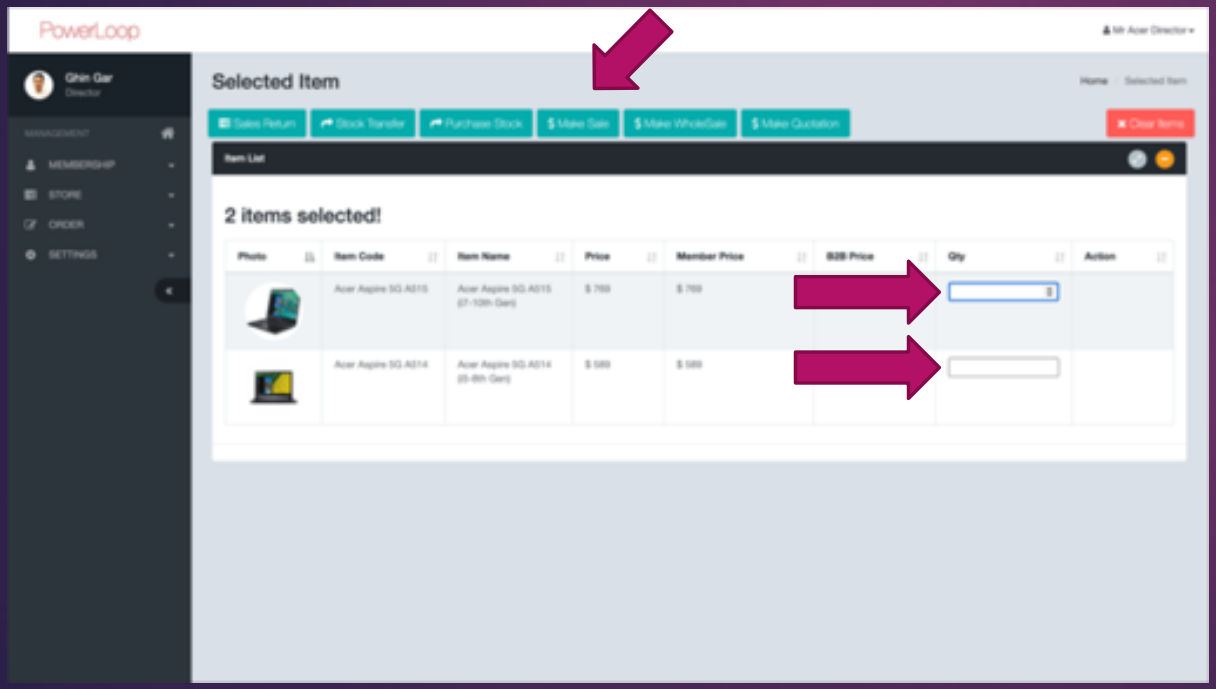


1. Once you click Green Color Right Sambal you will see Blue Color Envelope at upper right .
2. Click the Blue Color Envelope



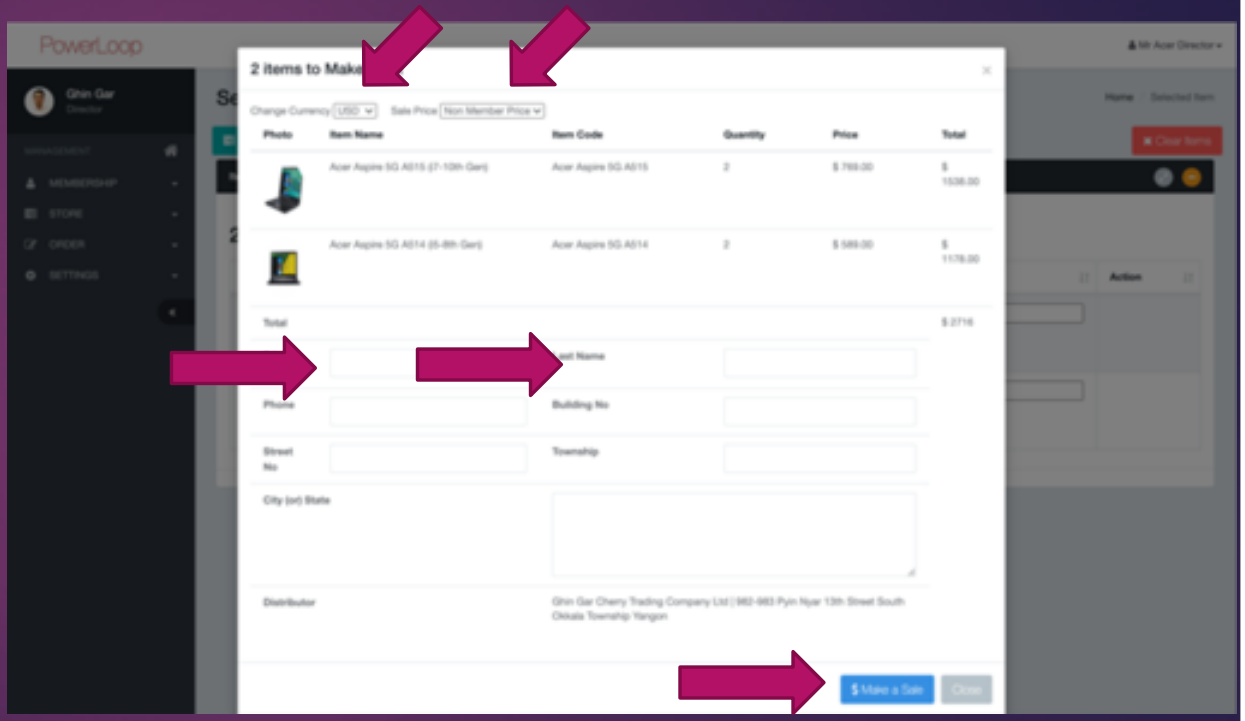
How to Create Retail Sales Invoice

1. Put the Quantity of which you like to Retail Sales .
2. Click the Make Sale Button



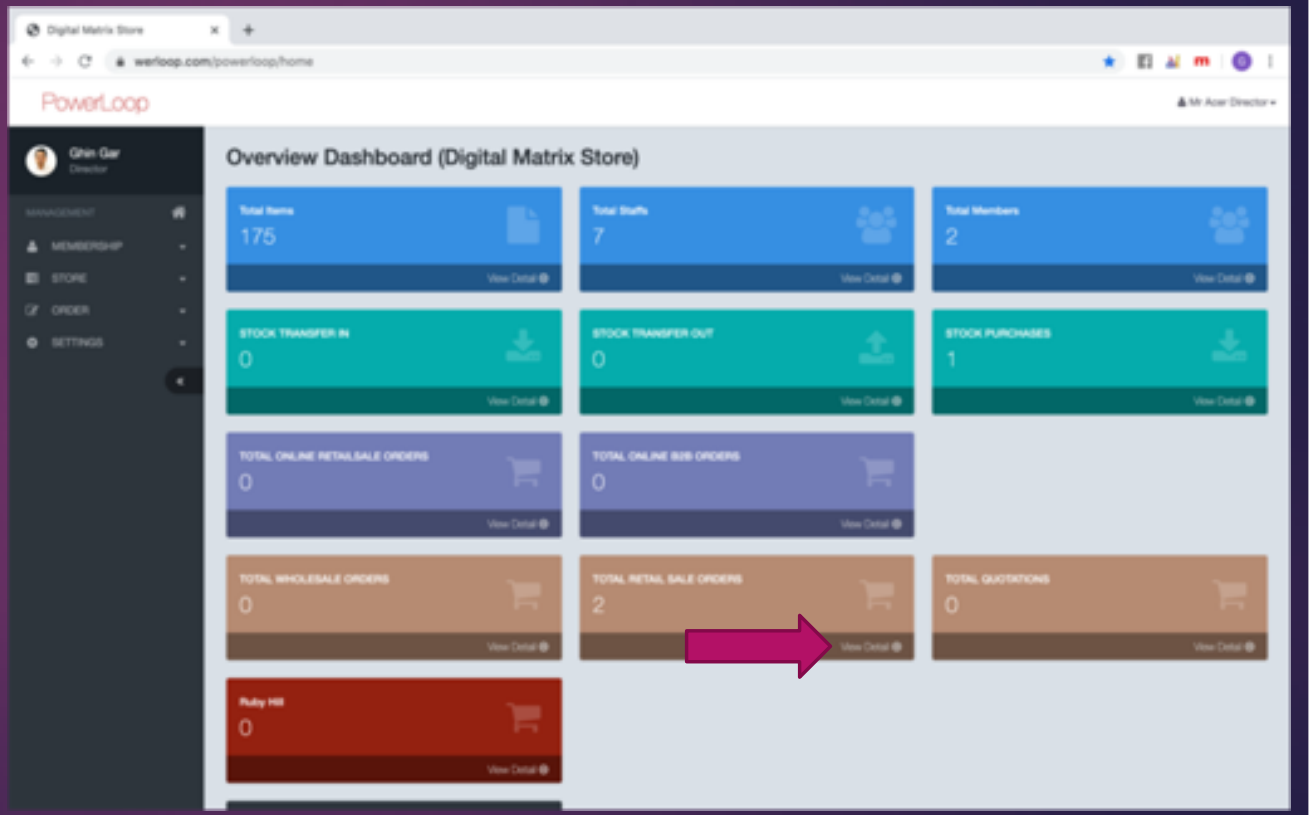
How to Create Retail Sales Invoice

1. Choose the Currency
2. Choose the Price
3. Fill Customer Information
4. Click Make Sales Button



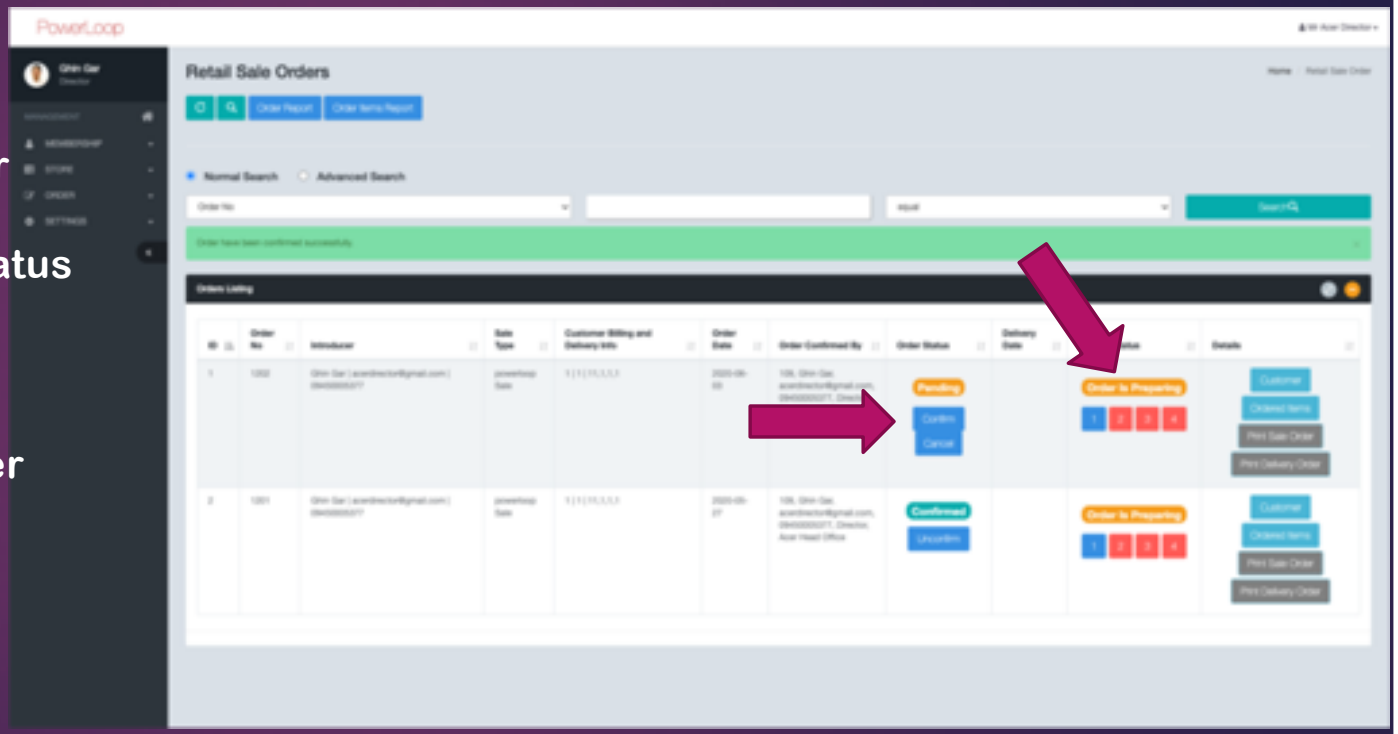
How to Create Retail Sales Invoice

1. Click TOTAL RETAIL SALE ORDERS View Detail



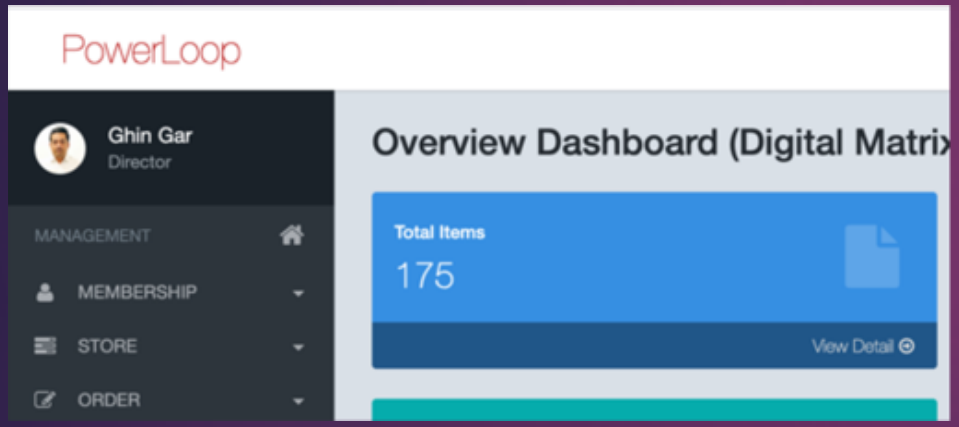
How to Create Retail Sales Invoice

1. Click Confirm Button to Minus Stock from your current Stock.
2. You can cancel the Order with Permission
3. You can update Order status to Click 1 2 3 4 button
4. Click Print Sale Order Button for Print Invoice
5. Click Print Delivery Order for Print D.O
6. Click Order Item to see detail order
7. Click Customer to see customer info detail

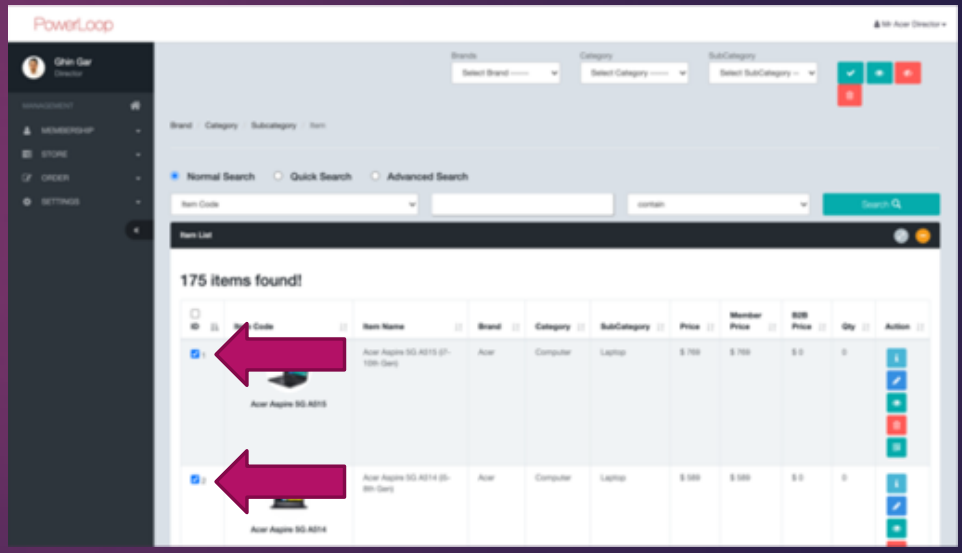


How to Create Whole Sale Invoice

1. Click the View Detail at Items Block

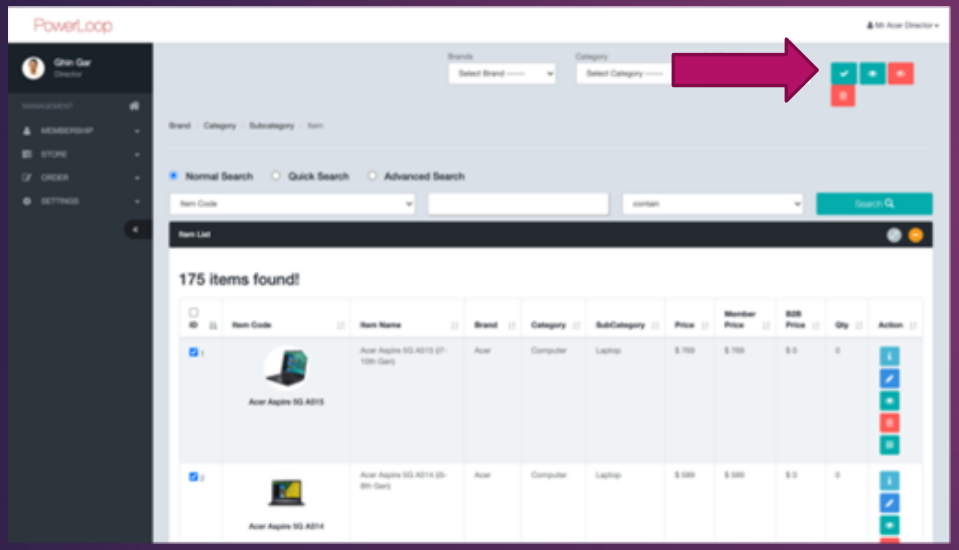


1. Click the Items which you like to make Whole sales

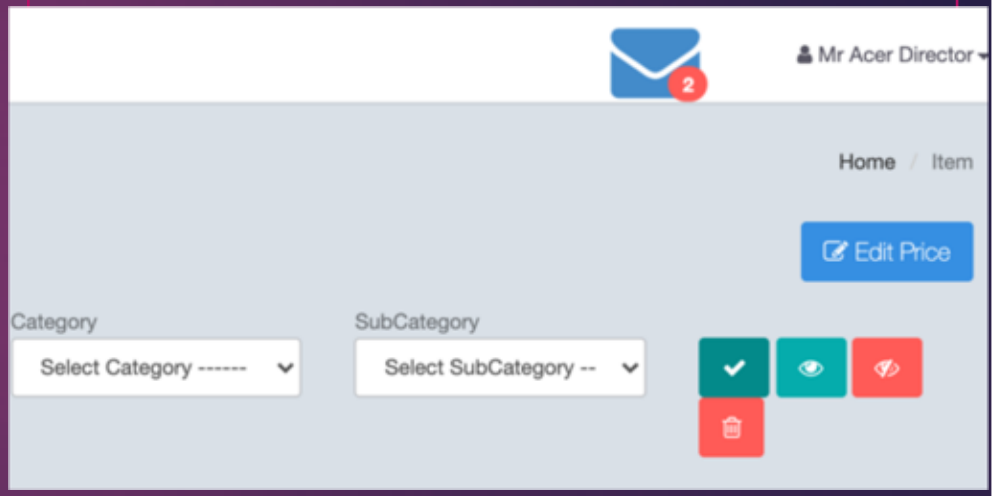


How to Create Whole Sale Invoice

1. After click the items Click the Green Color Right Sambal Button

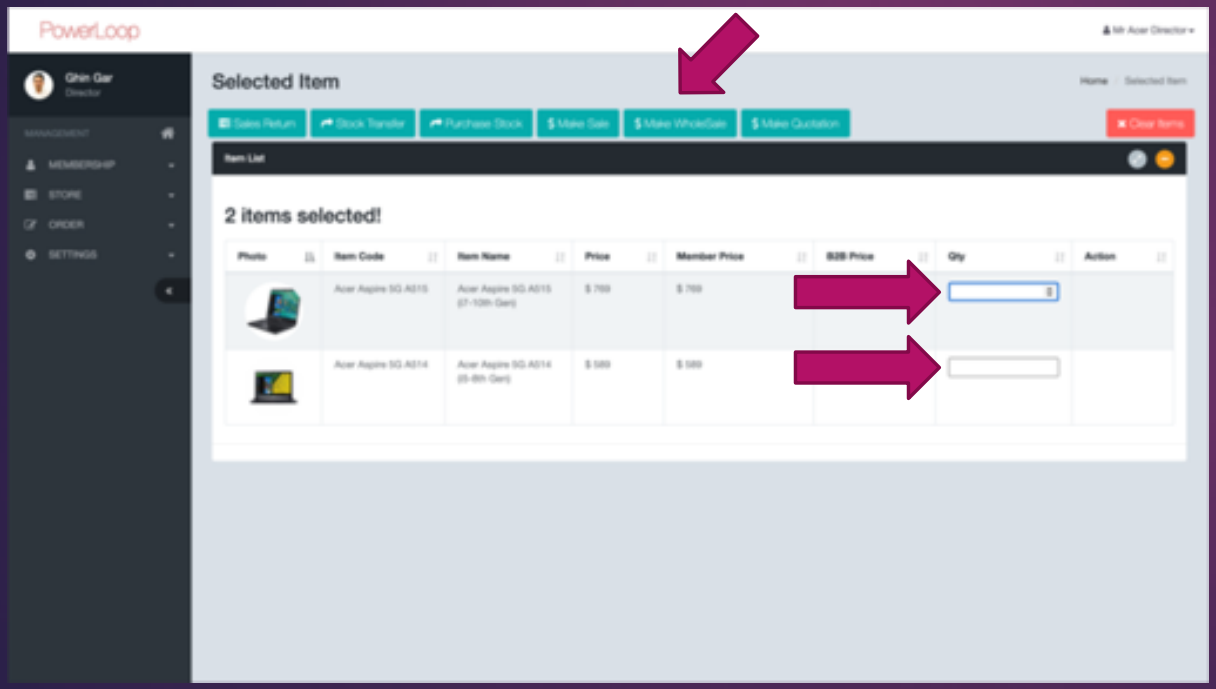


1. Once you click Green Color Right Sambal you will see Blue Color Envelope at upper right .
2. Click the Blue Color Envelope



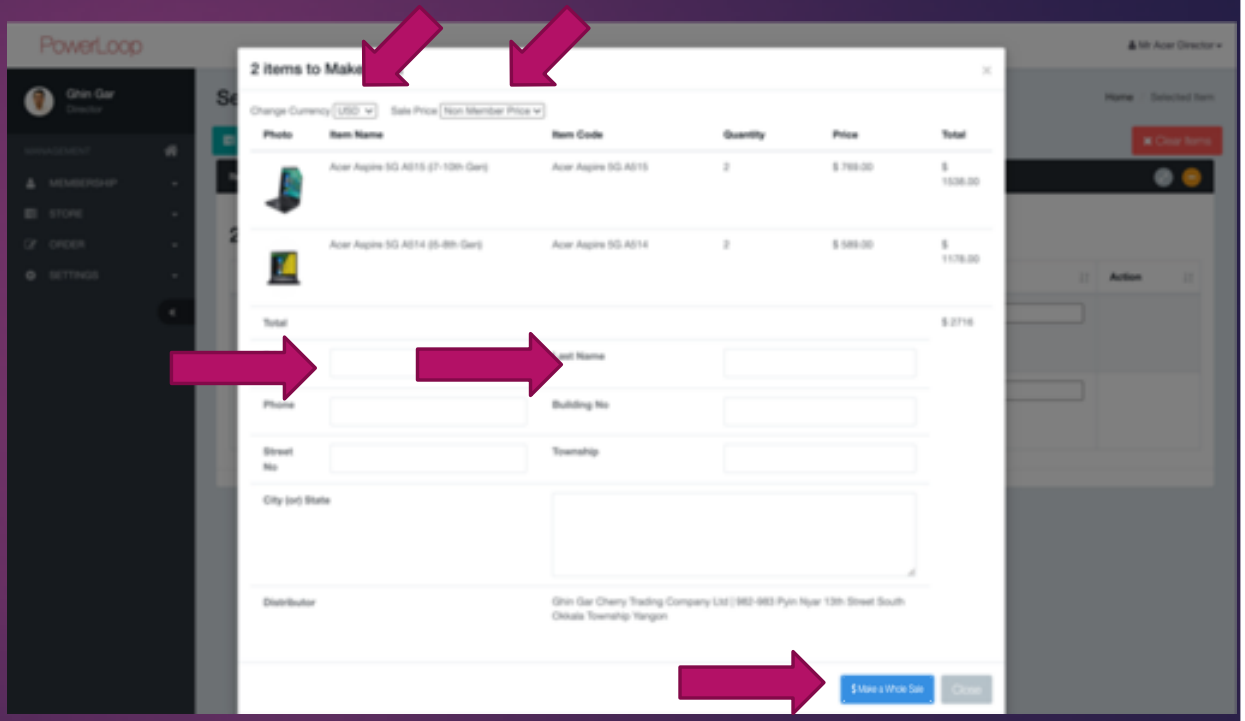
How to Create Whole Whole Sale Invoice

1. Put the Quantity of which you like to Whole Sales .
2. Click the Make Wholesale Button



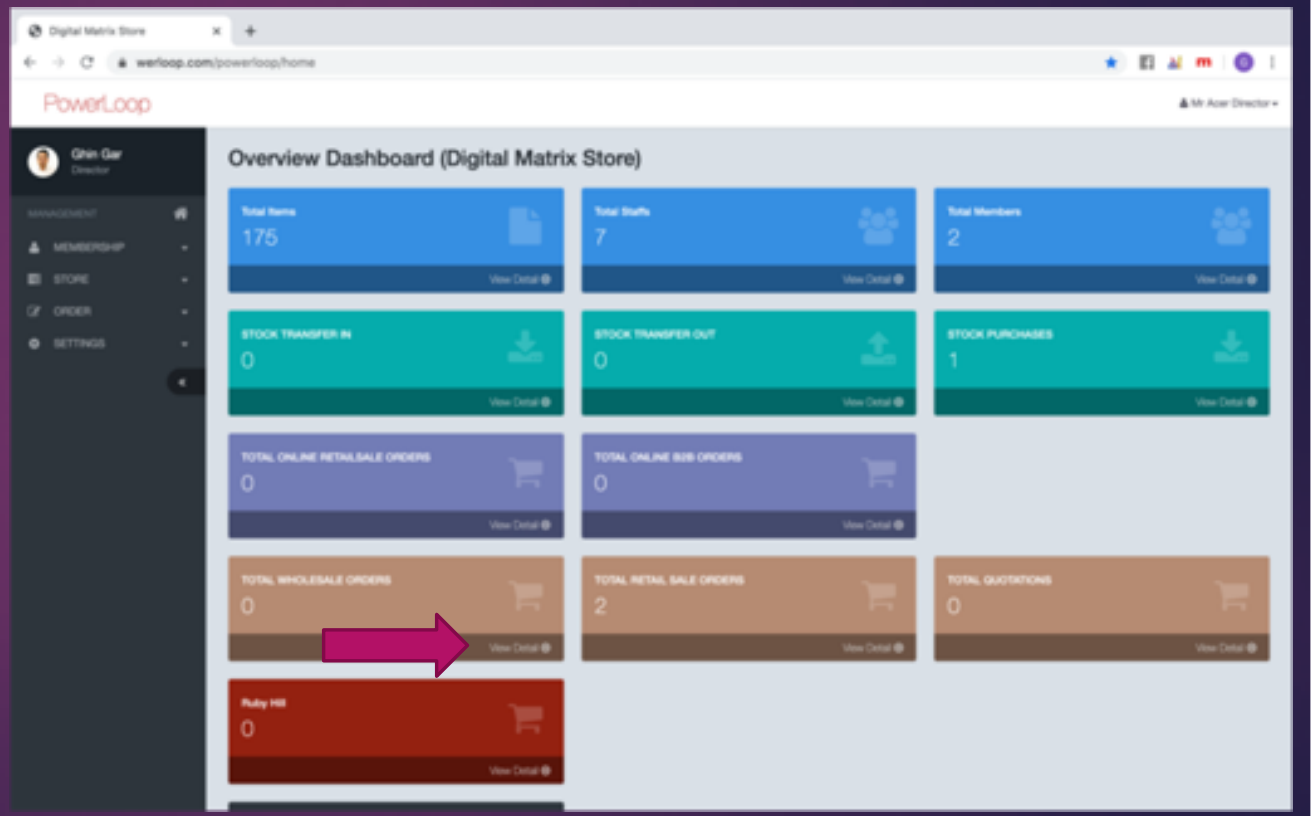
How to Create Whole Sale Invoice

1. Choose the Currency
2. Choose the Price
3. Whole sale invoice can change the price item by item
4. Fill Customer Information
5. Click Make A Whole Sale Button



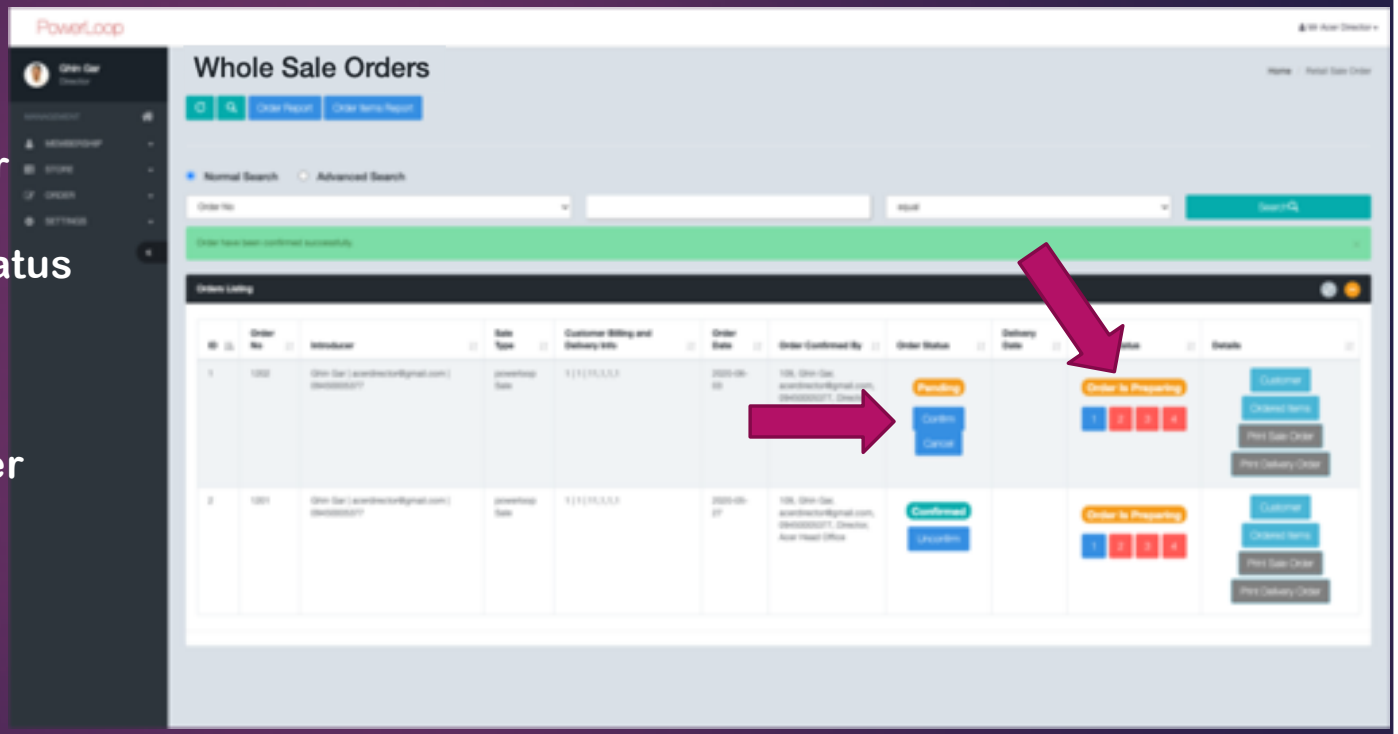
How to Create Whole Sale Invoice

1. Click TOTAL WHOLE SALE ORDERS View Detail



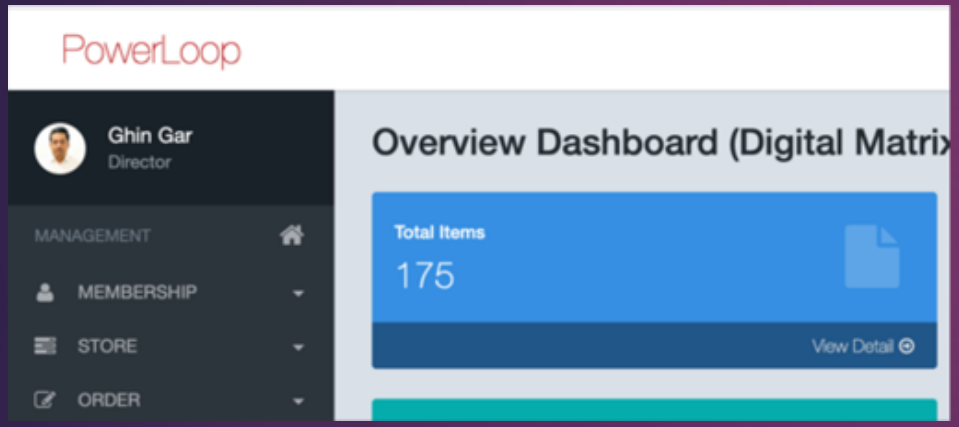
How to Create Whole Sale Invoice

1. Click Confirm Button to Minus Stock from your current Stock.
2. You can cancel the Order with Permission
3. You can update Order status to Click 1 2 3 4 button
4. Click Print Sale Order Button for Print Invoice
5. Click Print Delivery Order for Print D.O
6. Click Order Item to see detail order
7. Click Customer to see customer info detail

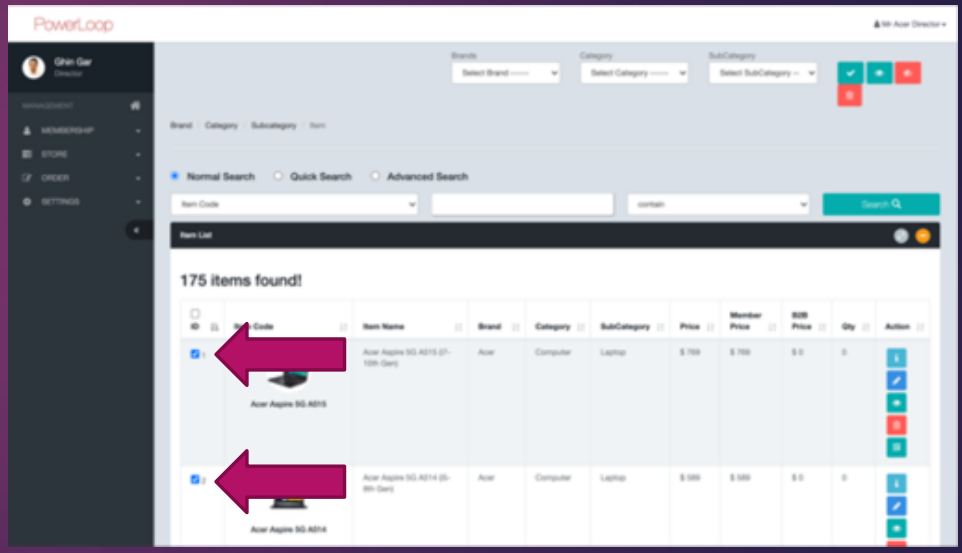


How to Create Quotation

1. Click the View Detail at Items Block

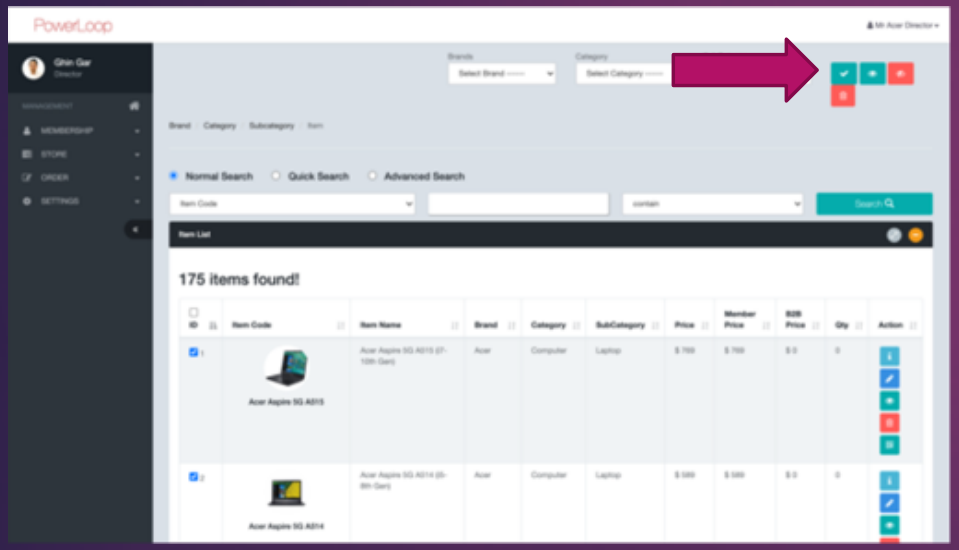


1. Click the Items which you like to make Quotation



How to Create Quotation

1. After click the items Click the Green Color Right Sambal Button



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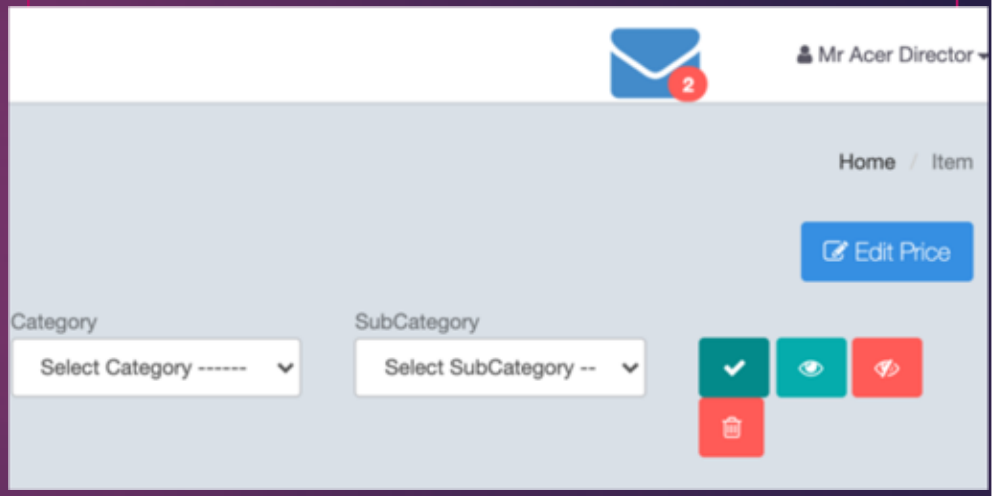
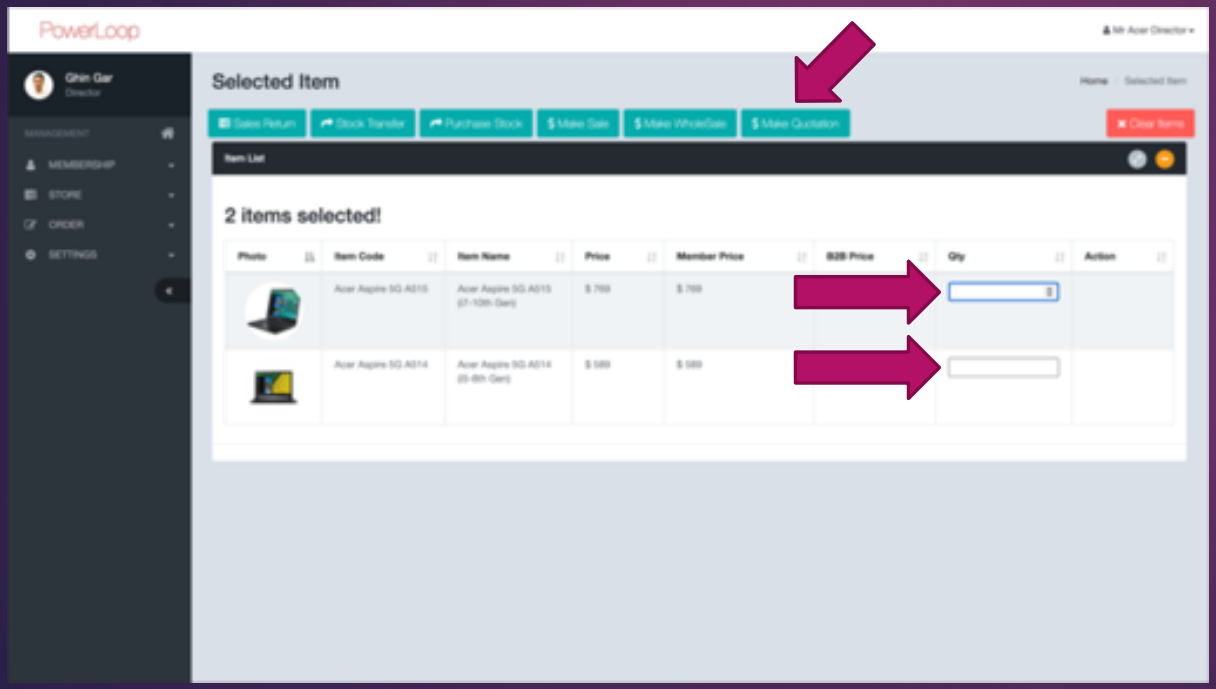
2. Click the Blue Color Envelope



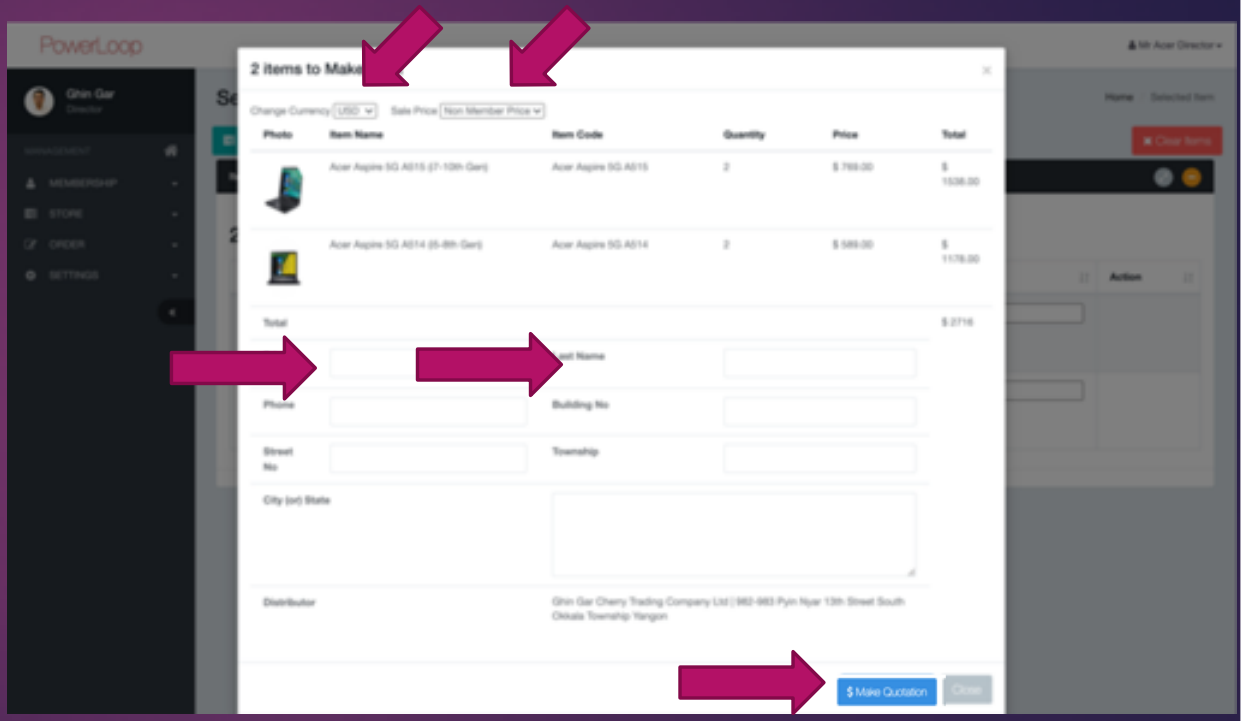
How to Create Quotation

1. Put the Quantity of which you like to Make Quotation.
2. Click the Make Quotation Button



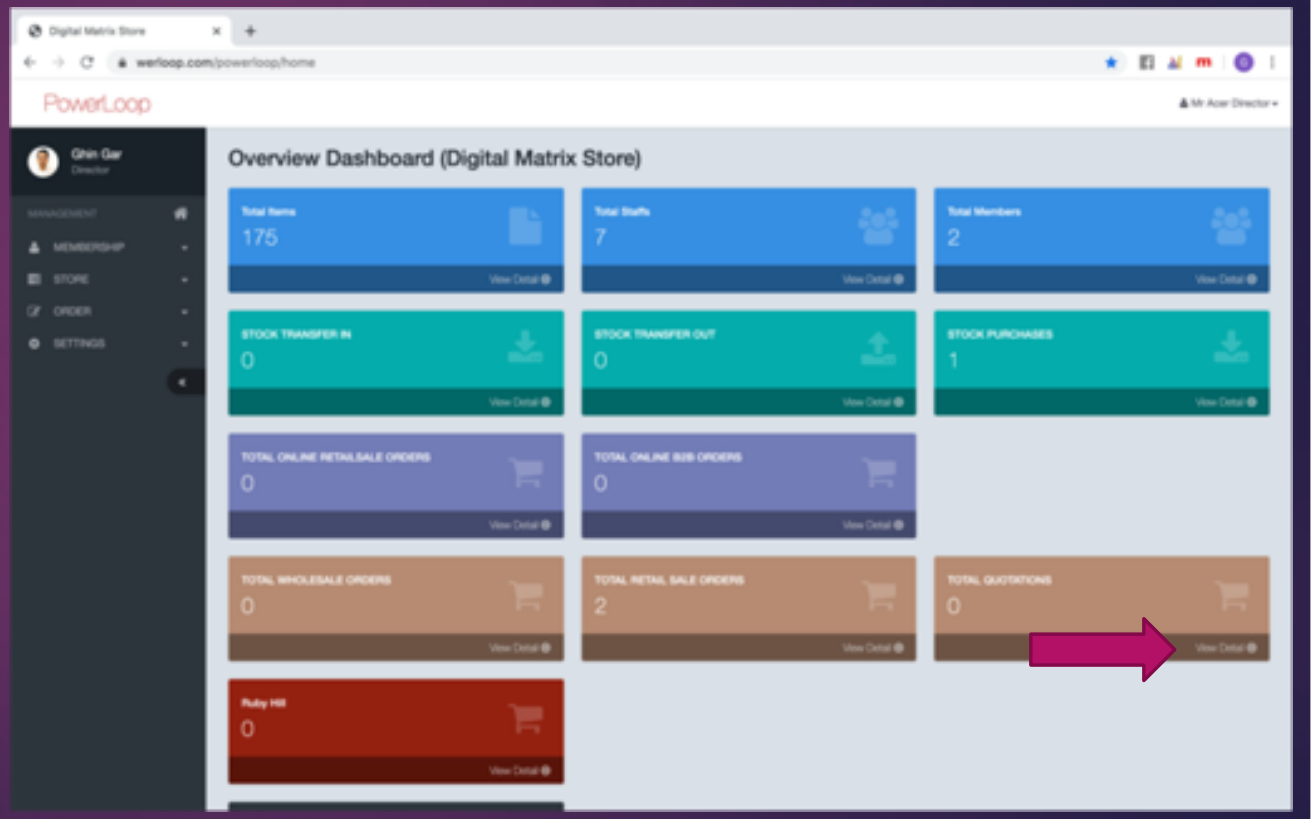
How to Create Quotation

1. Choose the Currency
2. Choose the Price
3. Quotation can change the price item by item
4. Fill Customer Information
5. Click Make Quotation Button



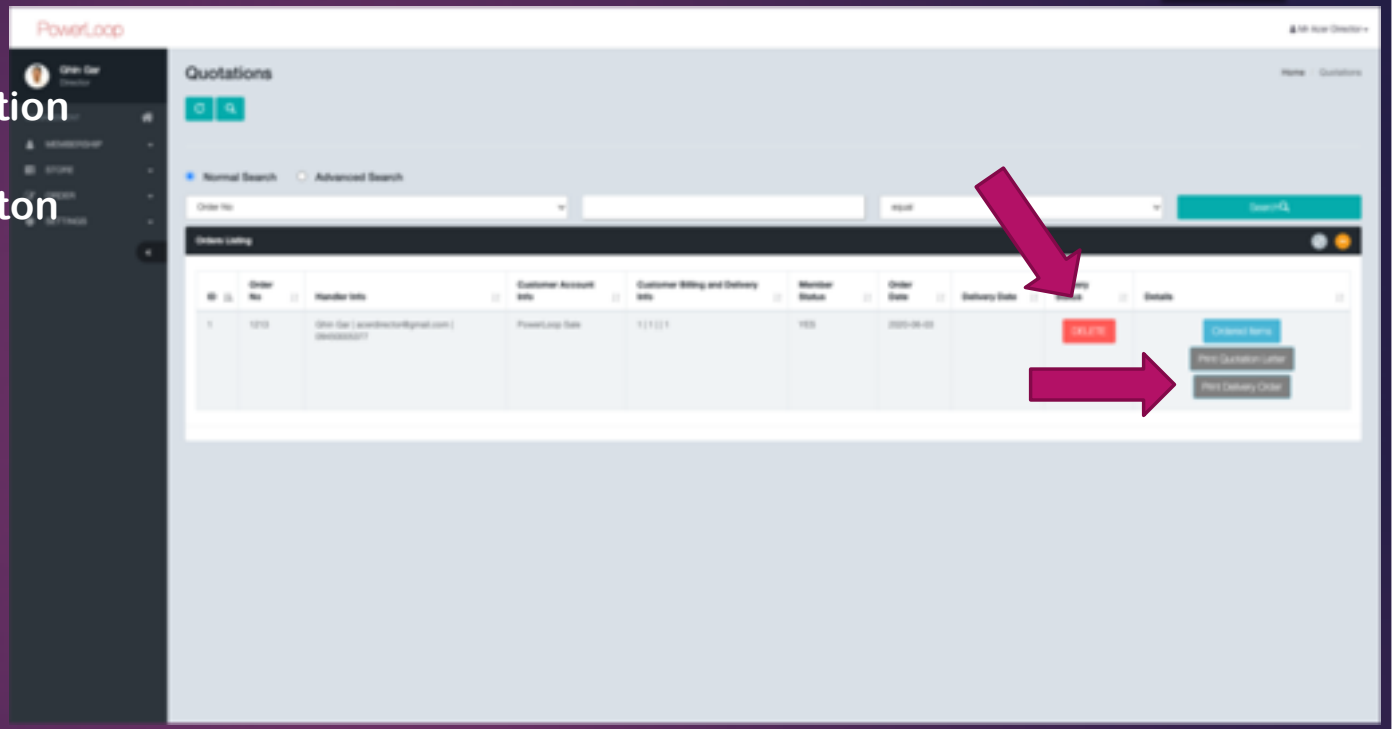
How to Create Quotation

1. Click TOTAL QUOTATIONS View Detail



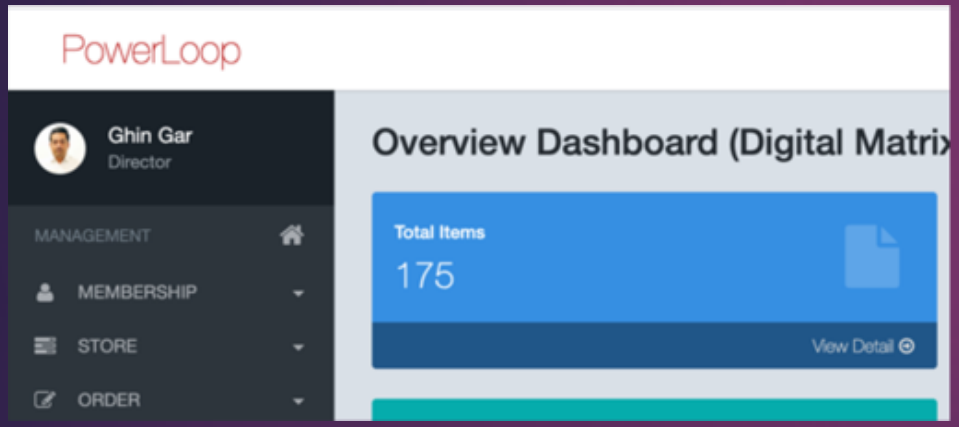
How to Create Quotation

1. You can delete the quotation with Permission
2. Click Print Quotation Button for Print Quotation
3. Click Order Items to see detail Quotation Items

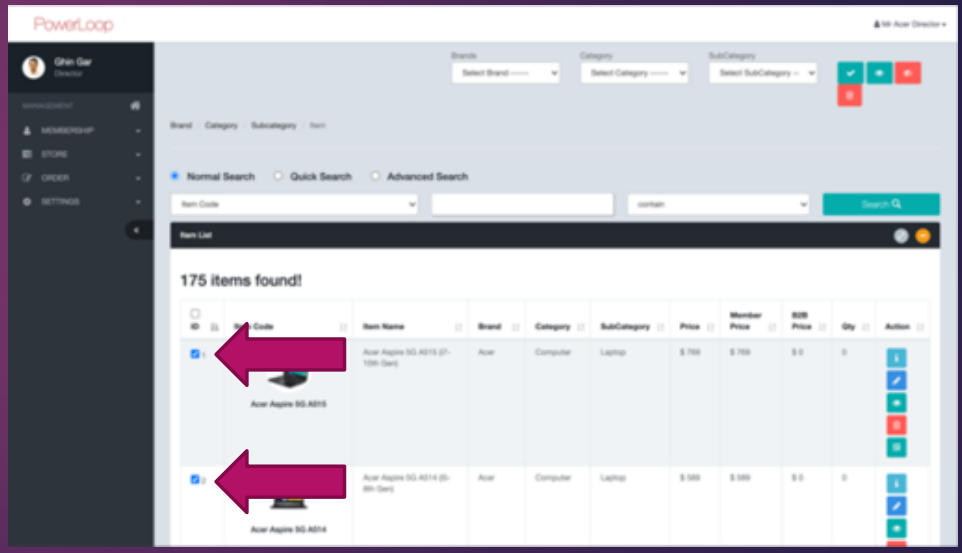


How to Create Purchase Invoice

1. Click the View Detail at Items Block

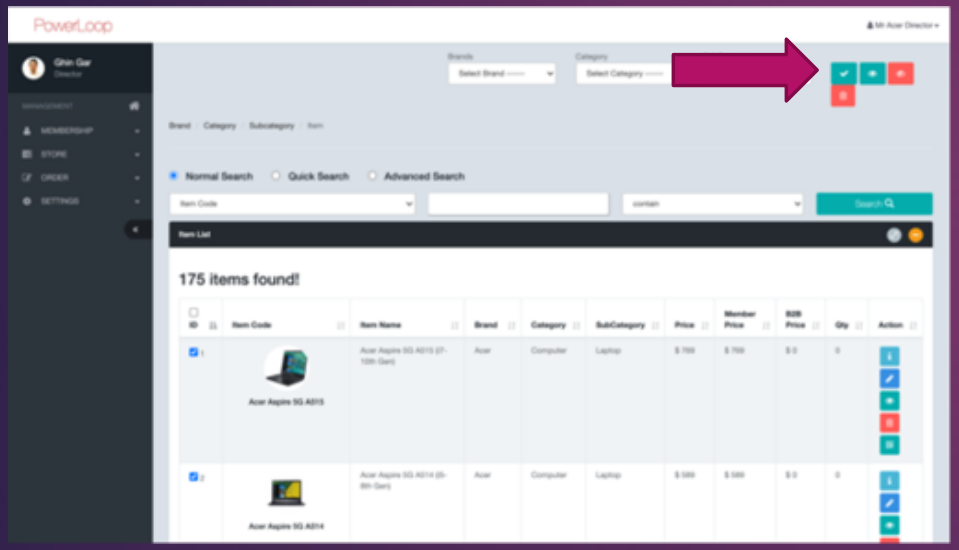


1. Click the Items which you like to make Purchase Invoice



How to Create Purchase Invoice

1. After click the items Click the Green Color Right Sambal Button



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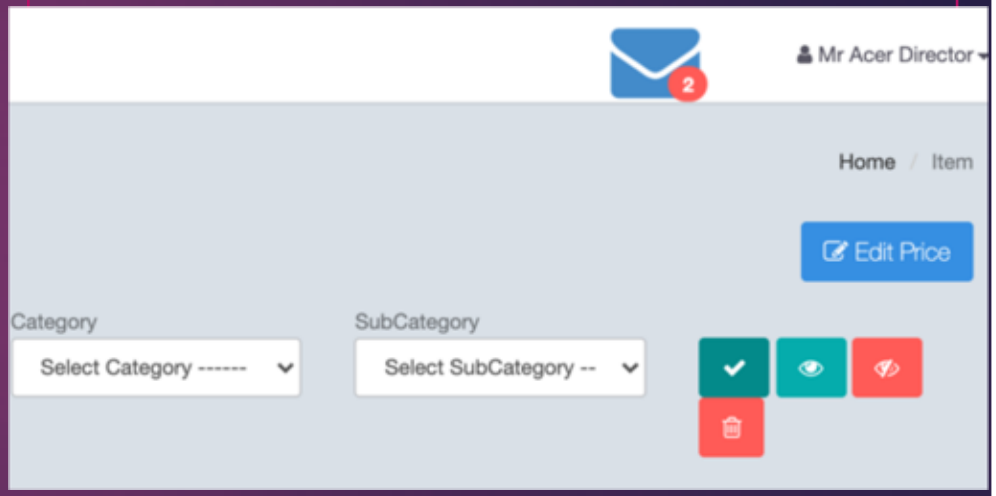
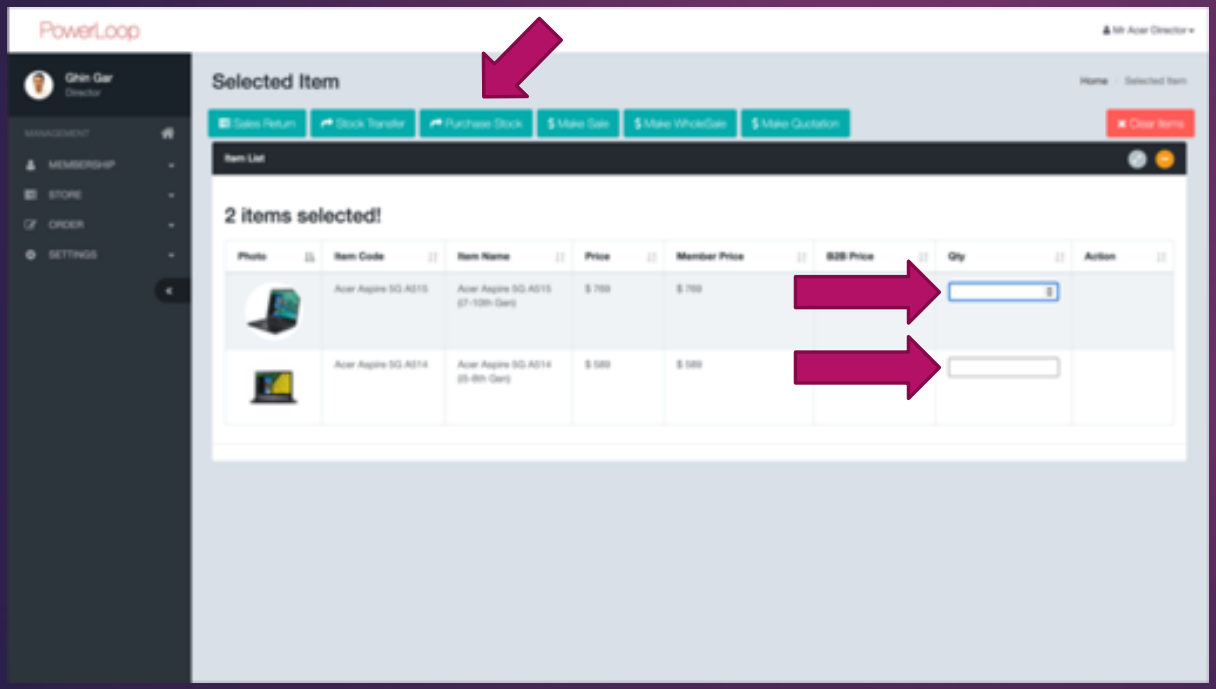


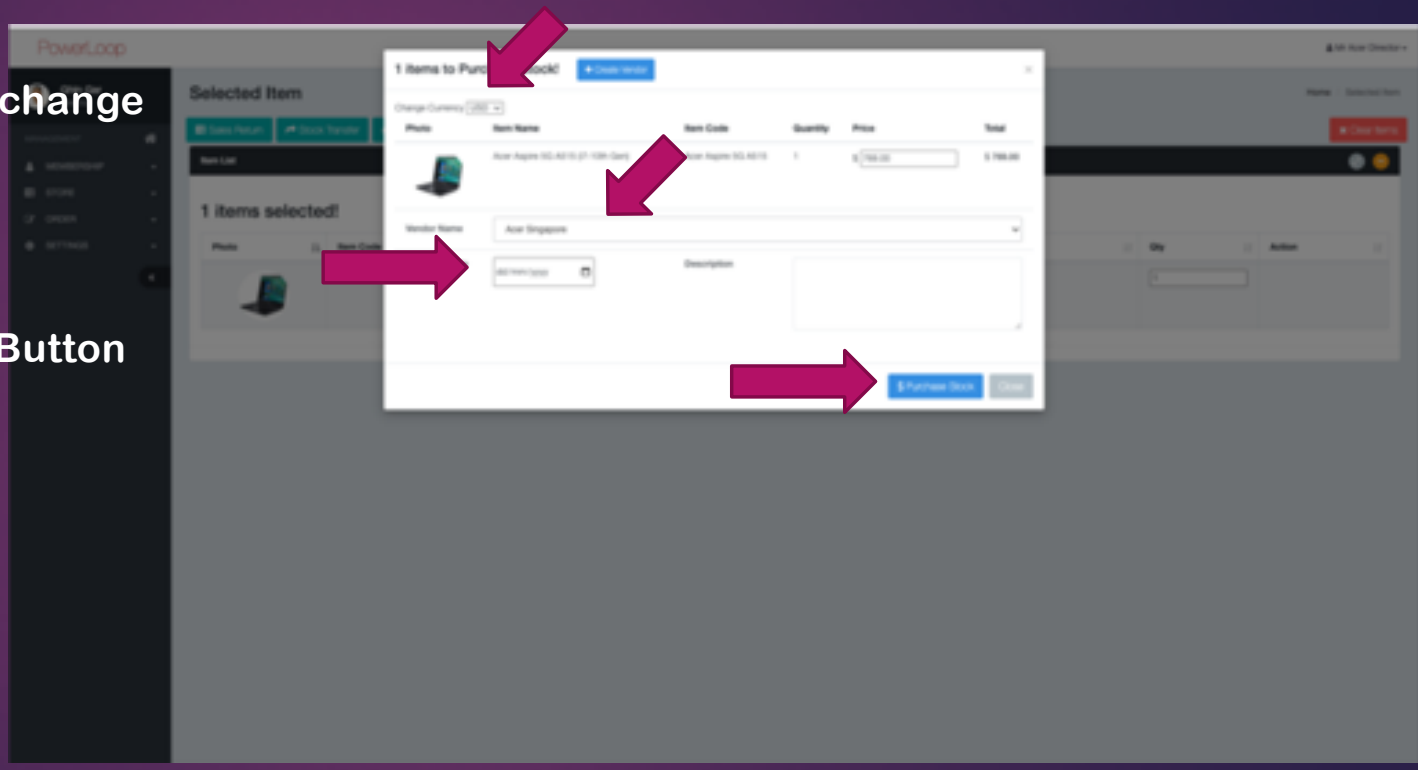
How to Create Purchase Invoice

1. Put the Quantity of which you like to Make Quotation.
2. Click the Purchase Stock Button



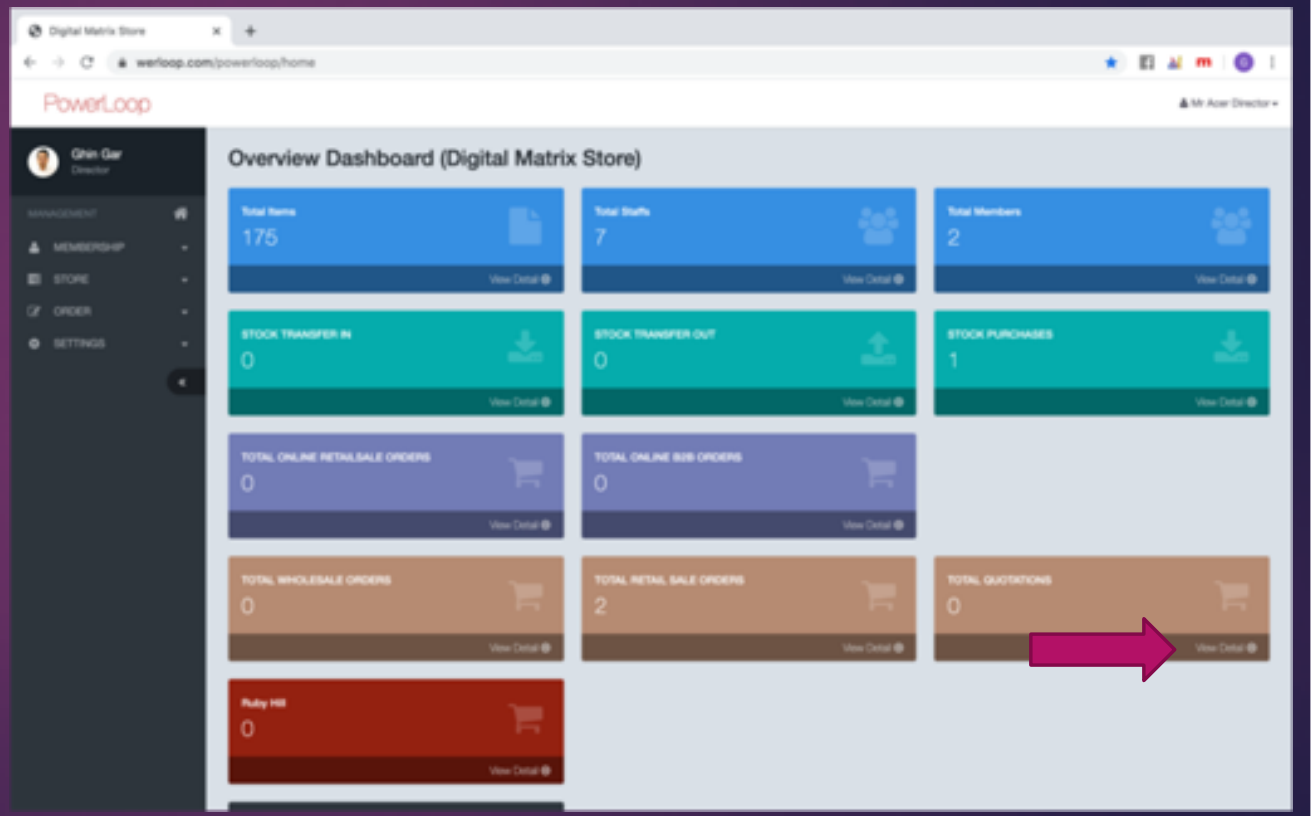
How to Create Purchase Invoice

1. Choose the Currency
2. Purchase Invoice can change the price item by item
3. Chose Vendor
4. Choose Date
5. Fill Description
6. Click Purchase Stock Button



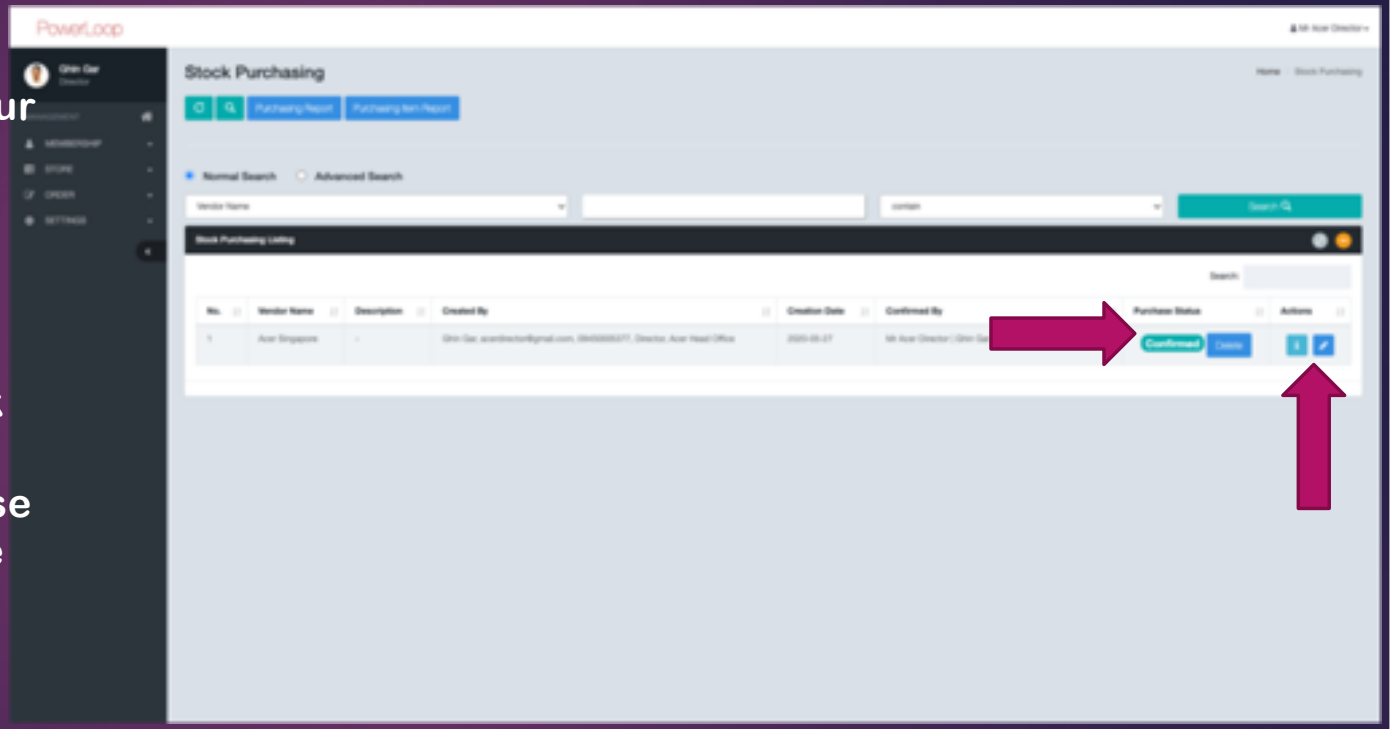
How to Create Purchase Invoice

1. Click STOCK PURCHASES View Detail



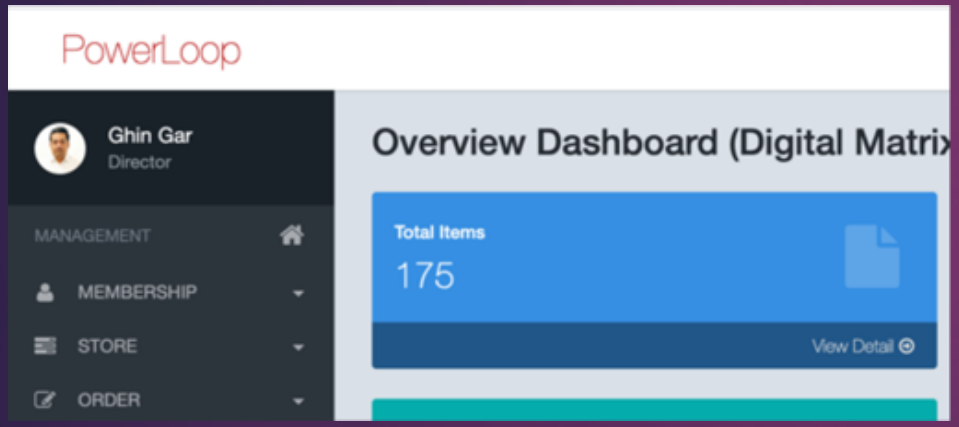
How to Create Purchase Invoice

1. Click Confirm Button to Add Stock Quantity to your current Stock.
2. You can cancel the Purchase Invoice with Permission
3. You can update and edit Purchase Invoice to Click Edit Items
4. Click i Button for Purchase detail and Print Purchase Invoice

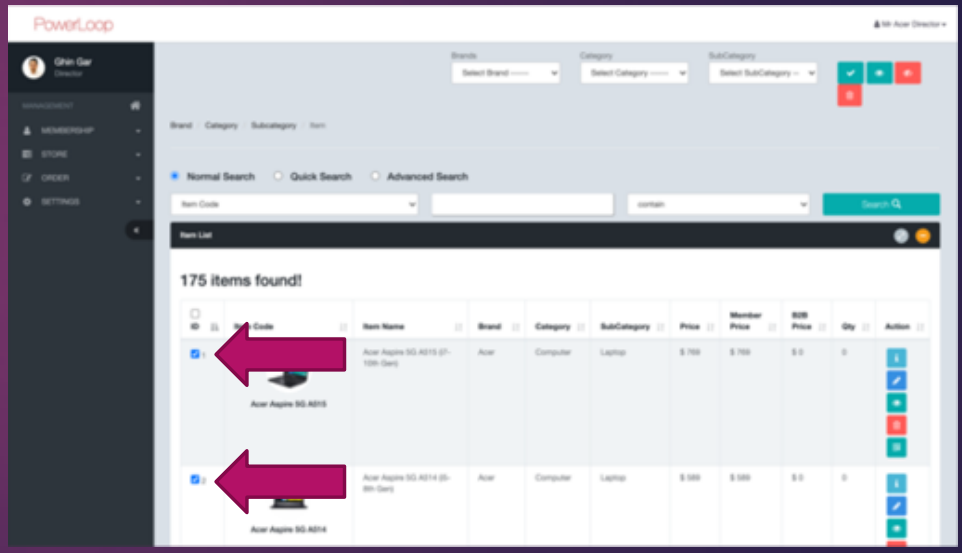


How to Make Transfer in & Out

1. Click the View Detail at Items Block

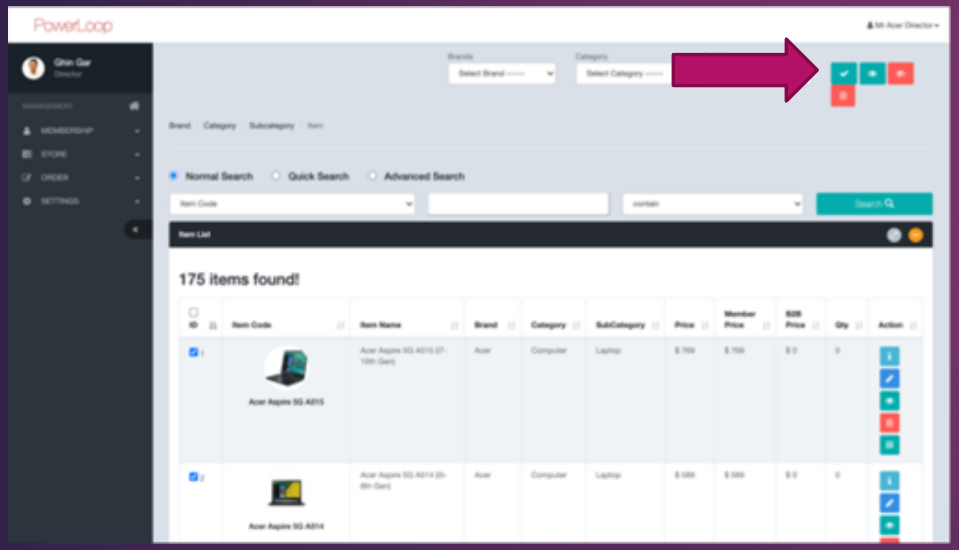


1. Click the Items which you like to make Make Transfer in & Out

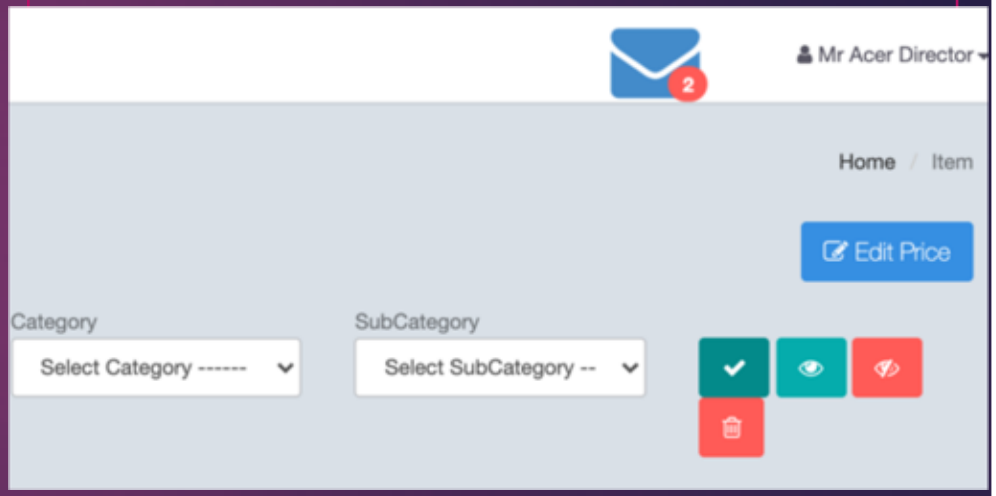


How to Make Transfer in & Out

1. After click the items Click the Green Color Right Sambal Button

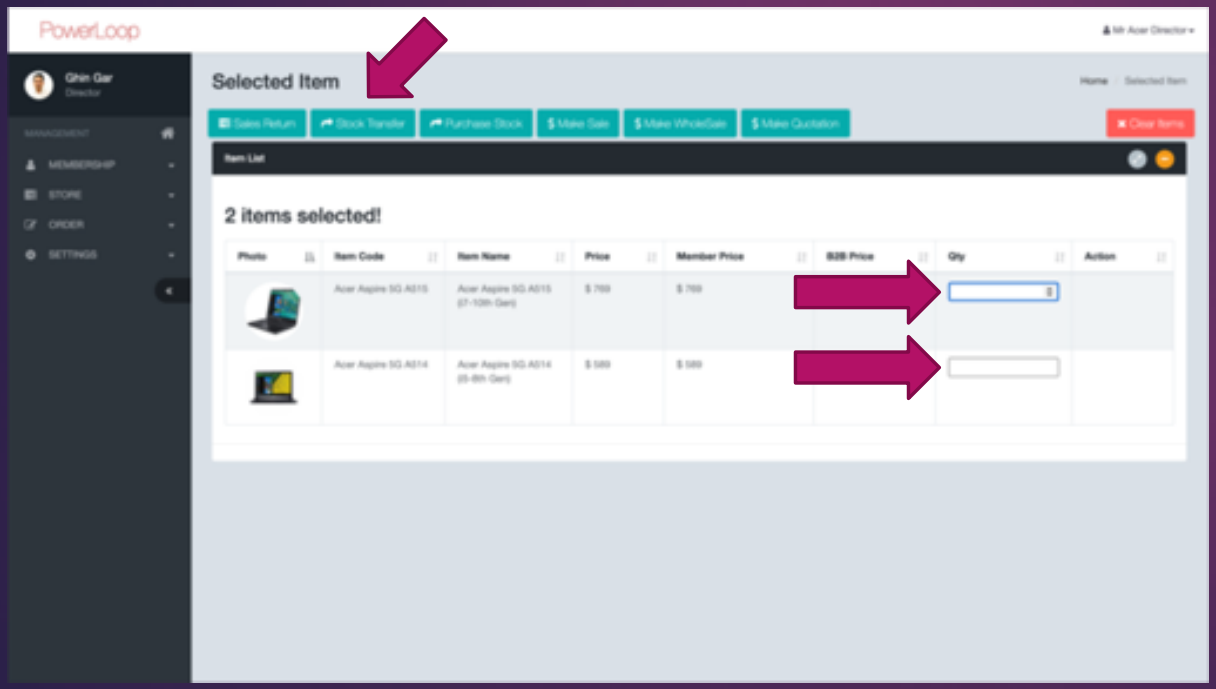


1. Once you click Green Color Right Sambal you will see Blue Color Envelope at upper right .
2. Click the Blue Color Envelope



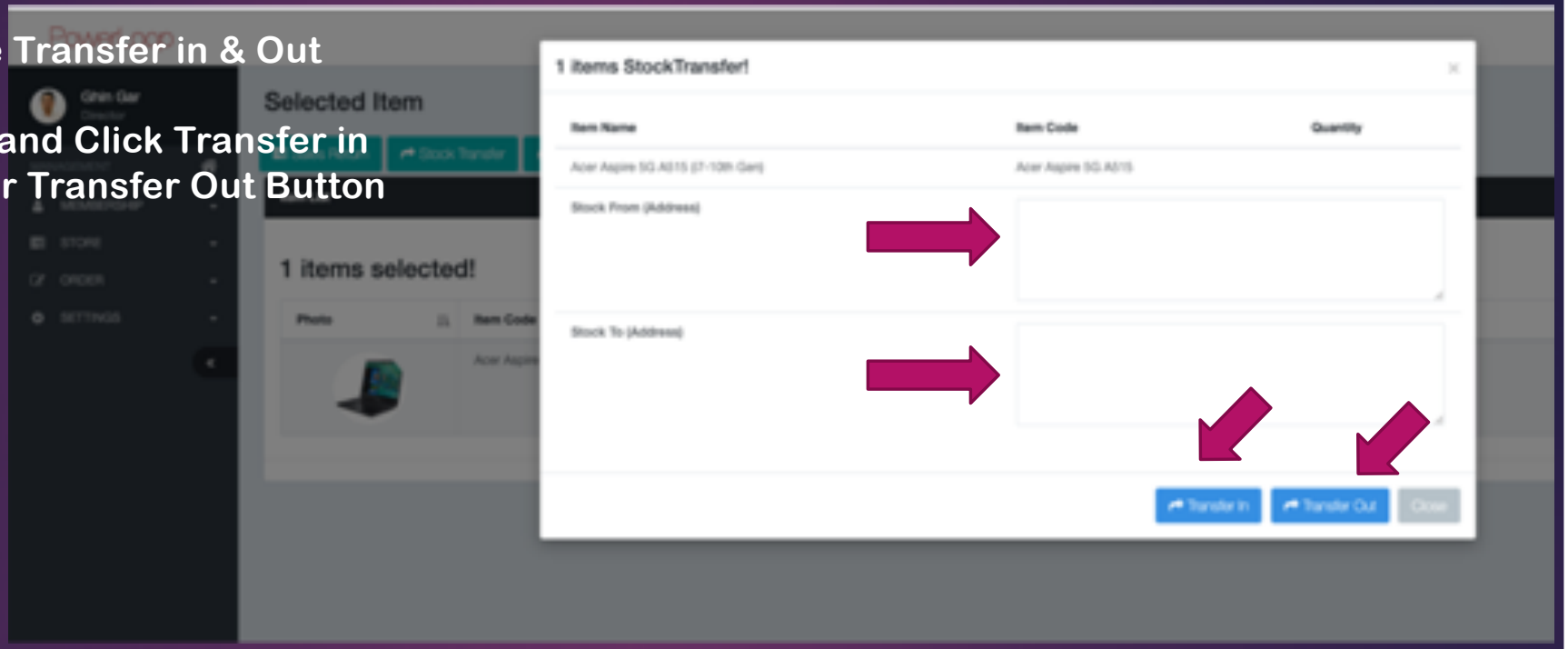
How to Make Transfer in & Out

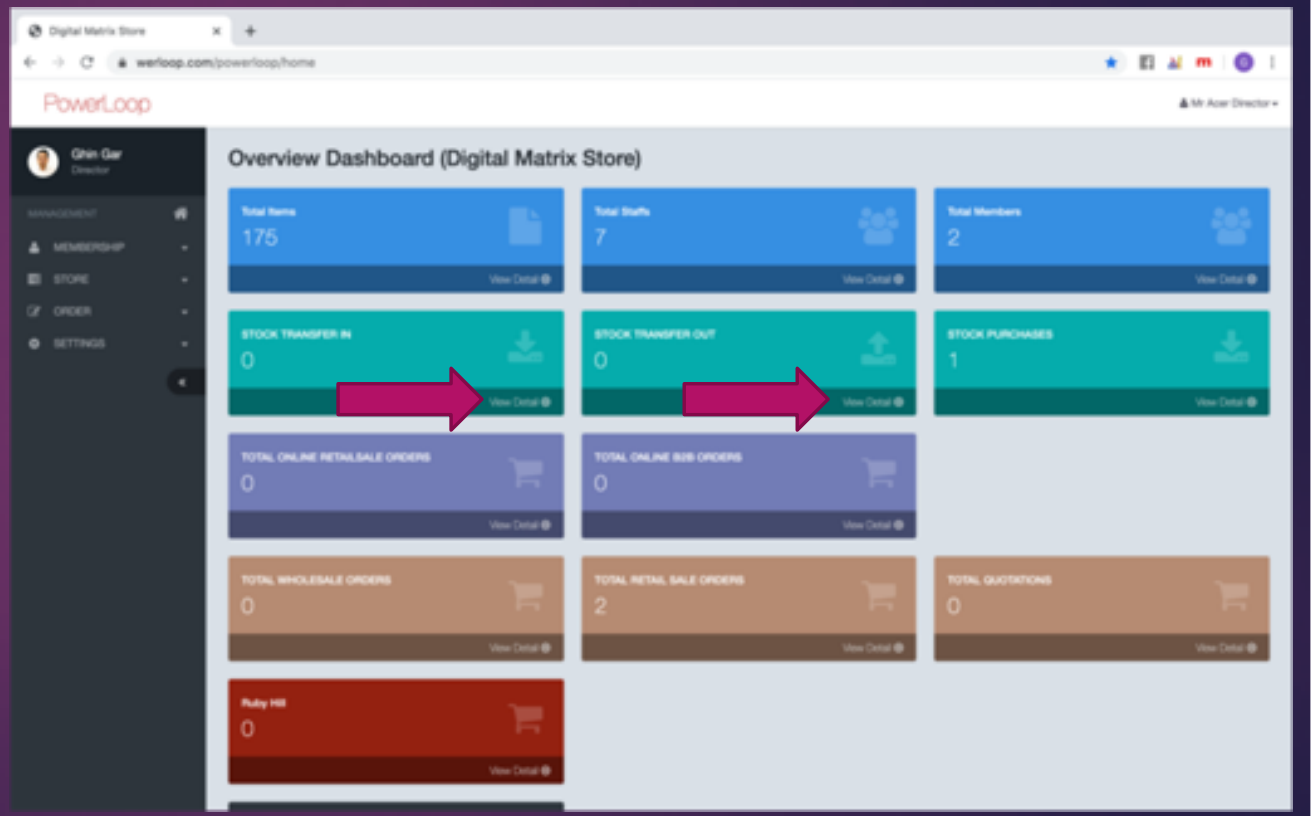
1. Put the Quantity of which you like to Make Make Transfer in & Out.
2. Click the Stock Transfer Button



How to Make Transfer in & Out

1. Type the Transfer in & Out Address
2. Choose and Click Transfer in Button or Transfer Out Button



How to Make Transfer in & Out

1. You can edit ,delete or print STOCK TRANSFER IN view detail
2. You can edit ,delete or print STOCK TRANSFER OUT view detail